



Policy & Procedure

Confidentiality Agreement ~ General

I, the undersigned, agree to the following conditions:

- ❖ I will not disclose in any way * UK Deaf Sport information that has been discussed, either directly or indirectly, before, during or after any meeting or discussion and will agree to keep all information strictly secret and confidential.
- ❖ I will ensure that I take all measures needed to protect the security and confidentiality of all UK Deaf Sports affairs that may arise from any meeting or discussion.
- ❖ I will ensure any information shared with my colleagues will be in such way that it shall not damage the interests or be of a detrimental nature to UK Deaf Sport.

* Confidential information may not be shared or transmitted in writing, orally, graphically, electronically or by any other means.

Confidential Material shall not include:-

- ❖ information which is in the public domain at the time of its disclosure;
- ❖ information which after its disclosure comes into the public domain after UK Deaf Sport has released it.
- ❖ information which you are able to show was at the date of the aforementioned meeting already in your possession;
- ❖ all information which you can demonstrate was generated independently, without reference to any information made available pursuant to this Agreement.

Please sign both copies of this form and return one to UK Deaf Sport to demonstrate your agreement to be bound by the conditions.

.....
[Signature]

.....
[Print name]

.....
[Date]

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For and on behalf of UK Deaf Sport.

Please return this form to:
UKDS, c/o Deaf Direct, Vesta Tilley House, Lowesmoor, Worcester, WR1 2RS