



Annual General Meeting

Sports Council for Wales, Sophia Gardens, Cardiff, CF11 9SW

Saturday 10th September 2005

Time: 1pm

1	Welcome & Introduction	Action
	UKDS Chair, Craig Crowley, (CAC) welcomed everyone to the meeting and outlined the agenda. Philip Gerrard (PG) laid down some communication strategies.	
2	Attendance	
2.1	Roll Call. CAC introduced board and staff members – Philip Gerrard (PG) (Vice Chair); Derek Simmons (DAS) (Honorary President); Helga McGilp (Trustee – Scotland); Luke Taylor (Trustee – England); Richard Jones (Trustee – Wales); Liz Brown (Board Minutes Secretary); Stuart Harrison (SHa) (Development Manager) & Helen Cudlip (PA/Communicator)	
2.3	Apologies	
2.4	Apologies received from members/non-members	
2.5	CAC also conveyed apologies from three Board members: David Blackburn (DB) (Treasurer) Sharon Hirshman (SHi) (Trustee – England) Don Conway (DC) (Trustee – Northern Ireland)	
3	Minutes from UK Deaf Sports AGM 2004 Manchester CAC asked attendees that only those who came last year could vote to approve the AGM 2004 minutes which were accepted as an accurate set of notes. Proposer: Peter Powe (Welsh Deaf Golf Association) Seconder: Andrew Scolding (English Deaf Football)	Carried
4.	Annual Report 2004-2005 CAC summarised that this AGM was to reflect on “Looking Back to 2004-2005” which included the Deaflympics Report. The Annual Report had been published in a booklet circulated at the AGM.	
4.1	Chair’s Report CAC highlighted the main successes of UKDS which included the Deaflympics Report in 2004-2005: 1) <i>International Recognition & Success</i> <ul style="list-style-type: none"> • Deaflympics Working Party • National Deaf Sports Organisations (NDSOs) • Relationships with Deaflympics/CISS 	

4.1.2	<p>2) <i>Central Point of Information</i></p> <ul style="list-style-type: none"> • UKDS now first port of call for Sports Councils Organisations and National Governing Bodies (NGBs) • UKDS Website • Fundraising for Media Coverage • Consultation with National Deaf Sports Organisations 	
4.1.3	<p>3) <i>Socially Inclusive Sports</i></p> <ul style="list-style-type: none"> • Deaflympics • Supported NDSOs • Partnerships with NGBs & Sport Organisations 	
4.1.4	<p>4) <i>Administration & Management</i></p> <ul style="list-style-type: none"> • UKDS Membership is growing • Robust financial procedure • Obtained funding from UK Sports • Deaflympics Working Party (DWP) obtained funding from UK Sports for Deaflympics • Core Strategic Plans for 2005-2010 	
4.1.5	<p>5) <i>Significant Progress & Achievement</i></p> <ul style="list-style-type: none"> • Deaflympics Working Party • Application to CISS/Deaflympics for full membership status • Positive Management Audit from UK Sports • UK Sports regards UKDS as a leading agency for performance of Deaf Sport • Awaiting official recognition from Home Nations Sports Councils for UKDS to be come a governing body for Deaf Sports • Registered Charity Status pending 	
4.2	<p>GB Deaflympics Report</p> <ul style="list-style-type: none"> • Funding from UK Sport • Communication & Media Coverage • Medals won by GB • GB Deaflympics Reception – 24th October 2005 – Sports Minister, Richard Caborn MP invited • Future plans for Taipei in 2009 	
4.2.1	<p>Looking ahead</p> <ul style="list-style-type: none"> • Official Recognition Status • UKDS Five Year Strategy plan • Longer Term Funding from UK Sport • New and restructured website and media coverage • More potential medals to be won by GB • Report from DWP to improve performance standards and development 	
4.2.2	<p>Acknowledgements of Thanks</p> <p>CAC acknowledged appreciation and thanks to the following parties:</p> <ul style="list-style-type: none"> • UK Deaf Sport – outgoing Trustees – Sharon Hirshman & 	

	<p>Richard Jones for their positive contribution & support</p> <ul style="list-style-type: none"> • UK Sport – Joe Patton, Jane Swan & Peter Smith • English Federation of Disability Sports – Colin Chaytors • Sports Focus & Emirates Airlines • DWP – Chris Ratcliffe & Nick Brookes • UKDS Media Team & Red Lizard – Mark Wheatley and team <p>And finally GD Deaflympics Squad for their performances at Melbourne Deaflympics</p>							
4.2.3	<p>Sylvia McKenzie (English Deaf Bowls); raised point of clarification as regards involvement of Non-Deaflympic Sports within UKDS CAC: replied that UKDS cater for both non Deaflympics and Deaflympics – equal opportunities for both supporting home nations.</p>							
4.3	<p>Treasurer’s Report In the absence of David Blackburn, UKDS Treasurer, PG presented the finances on his behalf. PG explained the management of money was handled through the English Federation of Disability Sports. Any queries related to the financial report can be sent via email to Treasurer after the AGM</p>							
4.3.1	<p>Summary of Financial Accounts highlights 2004-2005 UK Deaf Sports as at March 2005 (£ ,000)</p> <table> <tr> <td>Overall Total Income</td> <td>358</td> </tr> <tr> <td>Overall Total Expenditure</td> <td>338</td> </tr> <tr> <td>Overall Variance</td> <td>20</td> </tr> </table> <p>For further breakdown of costs these can be found in Annual Report on page 18</p>	Overall Total Income	358	Overall Total Expenditure	338	Overall Variance	20	
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4.3.2	<p>UKDS Sport as of March 2005</p> <table> <tr> <td>Total Income</td> <td>124</td> </tr> <tr> <td>Total Expenditure</td> <td>116</td> </tr> </table>	Total Income	124	Total Expenditure	116			
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4.3.3	<p>Deaflympics Account as of March 2005</p> <table> <tr> <td>Total Income</td> <td>234</td> </tr> <tr> <td>Total Expenditure</td> <td>222</td> </tr> </table>	Total Income	234	Total Expenditure	222			
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4.3.4	<p>PG stated that the Annual Report and Accounts will be available to download from UKDS after the AGM www.ukdeafsport.org.uk</p>	UKDS						
4.4	<p>Michelle Fowler (Welsh Deaf Rugby Union) raised point of clarification: Is 1st part of report money spent for Deaflympics only? CAC: Gave an example of BT Broadband donating £35,000 to pay for media which benefited UKDS with maximum publicity</p>							
4.5	<p>MF stated we need more information about UKDS for Deaf Sport Organisations in Wales as its membership grew dramatically. CAC acknowledged that this was the responsibility of UKDS</p>	UKDS						
4.6	<p>John Philpotts (English Deaf Bowls) stated that they have struggled to get funding from their governing body for clothing equipment.</p>							

	Stuart Harrison (SHa) replied that as UKDS Development Manager JP would need to come and see him and endeavour to work alongside EDB to seek help with possible funding from governing body for providing kit	
4.7	Sylvia Mckenzie (English Deaf Bowls) stated that she wrote to EFDS asking for help but got no reply SHa replied that Mahesh Patel (EFDS) was present at AGM so advised Sylvia to seek clarification from him after AGM meeting	EDB & EFDS to follow-up
4.8	Mark Perry (British Deaf Tennis Association) suggested that we need to financially distribute the funding into 2 parts. 1 for performance and the other for development CAC replied strategic plans were already in place for Taipei. This year was an exception due to 18 months of preparation for Deaflympics but seeds already sown. Furthermore, Deaflympics Report had made recommendations and this would be highlighted at Special Deaflympic Reception to be held on 24 th October 2005	
4.9	PG thanked MP for his comments as UKDS have learnt a lot from this past year.	
5	Summary Report on UKDS Sports Strategic Plans 2005-2010	
5.1	SH presented an Executive Summary Report	
5.2	Introduction, a reminder of early beginnings - DSSG (Deaf Sport Strategy Group), Performance, Development, Education & Training, Sports for All. For the next five years strategic plans are to be put into place.	
5.3	SHa stated that UKDS needs to operate like a governing body. Will continue with the modernisation process of Deaf Sport in the UK	
5.4	2) <i>Organisation Development Plan</i> which will include Modernisation, Corporate Governance, Staffing, Financial Management, and Procedures for Policies Implementation.	
5.5	3) <i>Marketing & Communication Plans</i> Website, newsletter/magazine, information packs and leaflets, and merchandising are key objectives for expanding the publicity of UKDS.	
5.6	4) <i>Fundraising and Sponsorship Plan</i> Ratio of Government Funding to Total Income Plan is required at 50% which means 50% comes from UK Sport and the remaining 50% of funding had to be externally sourced.	
5.7	5) <i>Membership Strategy</i> The services provided by UKDS should be interesting to make sure that people will become members and take part in activities thus a membership service plan will be implemented	
5.8	6) <i>Sport Development Plans</i> <ul style="list-style-type: none"> • To set up a Home Countries Registration Register. • To set up Home Countries Consultation Plan for consultation • To set up an International Relationship Plans. • Deaflympics 2009 Performance Plan 	

	<ul style="list-style-type: none"> • Deaf World Class Sports Performance Plan • National Deaf Sports Development Plan 	
5.9	<p>7) <i>Coach Education and Development</i></p> <p>There will be opportunities to develop the following:</p> <ul style="list-style-type: none"> • Deaf Coach Education & Development • Coach Education and Development • Volunteer Management Plan • Volunteer Development Plan 	
5.10	<p>8) <i>Rules & Regulations</i></p> <p>SHa stated that when we get full recognition status from UK Sport new policies will be implemented on rules and regulations and disciplinary matters. It is important to outline when and where it is the responsibility of UKDS or an NDSO to deal with an issue or situation.</p>	
5.11	<p>9) <i>Event Management</i></p> <p>We will provide NDSO with information and guidance for organising competitions and hosting major events. Bid for 2013 Deaflympics may be possible?</p>	
5.12	<p>10) <i>Equity & Diversity</i></p> <p>The equality standards; A framework for sports adopted by Sports Councils at the end of 2004 means that UKDS should bring themselves into line with this framework. “Equity for Deaf Sports Strategy” for NDSOs and for NGBs to meet the standards levels in relation to deaf people</p>	
5.12	<p>11) <i>Partnership Plans</i></p> <p>Strong relationships with other main delivery of sports to ensure that Deaf Sports is adequately promoted, participants are recognised, and where possible to converted into members Both Educational Partnership and Local Authorities Partnership Programmes and links with commercial sectors. Include consultation.</p>	
5.13	<p>John Philpotts (English Deaf Bowls) enquired where was the other “50% funding” come from – Sports for All? SHa response: Not “Sport for All” but “Award for All” and then advised to apply for “Award for All” for sports. He also advised if any ideas forthcoming please liaise with UKDS directly for guidance and support in making such application.</p>	EDB
5.14	<p>Mark Perry (British Deaf Tennis Association): The strategy for recruiting a new Chief Executive required special skills for Performance Director to focus 100% without management of money CAC response – acknowledged MP points – 5 year strategic plans already included the objective of CEO position covering both development and performance key areas. CAC further emphasised the point that it applies to both Deaflympics and non Deaflympics.</p>	
5.15	<p>Michelle Fowler (Welsh Deaf Rugby Union) stated that Wales had</p>	SHa to follow

	<p>2 or 3 potential golf players for future medal bids but enquired about the need for funding for future development who was responsible for making application - UKDS or golf? SHA replied that MF need to talk to her National Deaf Sport Organisation first before approaching UKDS who would then be able to signpost to appropriate bodies.</p>	up
5.16	<p>Strategic plans 2005-2010 approval Proposed: Sylvia McKenzie (English Deaf Bowls) Seconded: Jason Davies (Welsh Deaf Gold Association)</p>	carried
6	<p>Amendments on UKDS Constitution PG explained why there would be amendments needed for the UKDS Constitution. In order to gain registered charitable status UKDS was advised by The Charity Commission to get some wording changed.</p>	
6.1	<p>Current <i>3.1) to improve the quality of life of sport related persons who are deaf or hard of hearing and who are resident in the area of benefit</i> adopt to: 3.1) the promotion of equality and diversity by facilitating the participation of the beneficial class in sport;</p>	
6.2	<p>Current <i>3.2) to provide such other services being charitable as the Executive Committee think fit having in view the spiritual, intellectual or bodily welfare of such persons</i> adopt to: 3.2) the encouragement of participation in sport by members of the beneficial class as a means of overcoming their disabilities.</p>	
6.4	<p>Constitution amendments approved: Proposed: Jason Davies (Welsh Deaf Golf Association) Seconded: Colin Macdonald (Deaf Orienteering Group)</p>	Carried
6.5	<p>Mark Perry (British Deaf Tennis Association) point of clarification: queried membership of UKDS CAC replied that although UKDS membership continue to grow from strength to strength in numbers its tariff had yet to be clarified as acknowledged most of its member organizations already paid membership fees to BDSC so UKDS was keen to avoid duplication of membership fees paid by NDSOs but stated this issue would need to be resolved with the confirmation of governing body status</p>	

7.0	Election of UKDS Sport Board																			
7.1	<p>Results of Elections 2005</p> <p>SHa presented the results of elections via PowerPoint.</p> <p>Secretary – no appointment made</p> <table> <tr> <td><u>England</u></td> <td>Votes</td> </tr> <tr> <td>Luke Taylor</td> <td>3</td> </tr> <tr> <td>Lynn Parker</td> <td>3</td> </tr> <tr> <td><u>Scotland</u></td> <td></td> </tr> <tr> <td>Helga McGlip</td> <td>6</td> </tr> <tr> <td><u>Wales</u></td> <td></td> </tr> <tr> <td>Jason Davies</td> <td>6</td> </tr> <tr> <td><u>Northern Ireland</u></td> <td></td> </tr> <tr> <td>Don Conway</td> <td>3</td> </tr> </table>	<u>England</u>	Votes	Luke Taylor	3	Lynn Parker	3	<u>Scotland</u>		Helga McGlip	6	<u>Wales</u>		Jason Davies	6	<u>Northern Ireland</u>		Don Conway	3	
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7.2	Ken Taylor (Ulster Deaf Sports Council) raised concerns regarding the nomination of Northern Ireland rep: Don Conway. KT stated that DC was nominated by UDSC for one year's term only and queried about the number of votes for DC? Ulster Deaf Sports Council was having their own AGM on 7 th October and a decision would be made for proposing a nominee.																			
7.3	CAC responded by stating that it might be difficult to validate the information as UDSC needed to clarify their position as regards nominating individual for representing NI so he decided the vote for Northern Ireland would be put on hold pending further discussion and decision between UKDS and Northern Ireland (Ulster Deaf Sports Council).	Agreed - UKDS & UDSC to resolve nomination issue																		
7.4	John Philpotts (English Deaf Bowls) query nomination process – every year or every 3 years? CAC replied for Officers every 3 years National Reps once a year																			
7.5	Election of Members Approved Proposer: Mark Perry (British Deaf Tennis Association) Seconder: Sylvia Mckenzie (English Deaf Bowls)																			
7.6	CAC proposed a vote of thanks to Sharon Hirshman and Richard Jones for their efforts on the Board	Acknowledged																		
8	Any Other Business																			
8.1	Ken Taylor (Ulster Deaf Sports Council) On the logo of website – the Northern Ireland flag is Protestant – need to be dropped as is a sensitive political issue	UKDS to amend flag logo																		

8.2	John James (Welsh Deaf Football) Point 3 of Constitution definition of relief means what? Richard Jones (UKDS) explained it was to give them opportunities to access	For info
8.3	Lynn Parker (British Tennis Foundation) requested CAC to explain about NGBs not really understanding the politics causing confusion. CAC replied that we need official recognition from CISS/Deaflympics first before UKDS can get involved.	To be followed up
8.4	Brian Kokoruwe (Deaf UK Athletics) queried what will happen to UKDS if they fail to achieve recognition with BDSC in competition holding on to auto membership. CAC replied that a governing body must take full responsibilities for managing deaf sports. UKDS will continue to develop strategic plans and achieve their objectives.	To be followed up
9.	Date of next AGM	
	Venue to be confirmed: Scotland 2 nd weekend of September 2006	UKDS Board
10	Final Notice:	
	Vote of Thanks: Derek Simmons (Honorary President) DAS thanked attendees for attending the meeting and that all contributions given were of valuable asset to UKDS. Acknowledged UKDS staff have all worked hard this past year. Thanked Jon Morgan and FDSW (Disability Sport Cymru) for hosting the venue. The meeting was closed at 3.10 pm	