

# Board of Trustees



Reg. Charity No. 1111776

## MINUTES (CONFIRMED)

Date of Meeting: 10 October 2010  
Time: 10:00 – 16:00pm  
Venue: Kairos in Soho Office, Unit 1, 10-11 Archer Street, Soho, London, W1D 7AZ

UKDS10.61 **Attendance**

UKDS10.61.1 **Present**  
Philip Gerrard (Chair)  
Steve Wherry (Trustee)  
Caroline Hurley (Trustee)  
Jonathan Reid (Trustee)  
Sharon Hirshman (Trustee)  
Kevin Whalley (Interim Trustee)

UKDS10.61.2 **In attendance**  
Gordon Hay (Volunteer) – Minutes taker  
Derek Simmons (Hon. President)

UKDS10.61.3 **Apologies**  
Stuart Harrison (Trustee)  
Josef Baines (Trustee)

UKDS10.62 **Declaration of Trustees Interest**

UKDS10.62.1 There is no declaration of Trustees Interest for this meeting.

UKDS10.63 **Minutes**

**RECEIVED & NOTED** Unconfirmed minutes of meeting of 26 September 2010.

**APPROVED** The minutes were approved by the Board as an accurate record of the meeting.

UKDS10.64 **Financial Update**

UKDS10.64.1 To-date financial update is not available yet, but the 6-month account has been completed. The account will be in the hands of the treasurer this week for his viewing and discussion outside the Board Meeting.

UKDS10.65 **Strategic Plan Update**

**RECEIVED & NOTED** 8 out of 9 Strategic Plan documents.

UKDS10.65.1 Each Strategic Aims led by a designated Trustee/Staff gave updates as follows: -

UKDS10.65.2

**Governance:**

- 1) UK Deaf Sport to become company limited by guarantee & charity registered by the end of the 2010-2011 financial year

UPDATE: Ongoing.

UKDS10.65.3

**Governance:**

- 2) Restructure UK Deaf Sport and accountability

UPDATE: There will be a final consultation on the 8<sup>th</sup> Annual General Meeting before finalising the structures for Membership and Liaison Officers (Sports & Operations). Job Description and timeline will be developed in time for April 2011 onwards.

UKDS10.65.4

**Governance:**

- 3) Expand the Board

UPDATE: There has been a progress on this, which the Board of Trustees originally wanted to increase the number of the Board members; with the introduction of Liaison Officers (Sports & Operations) structure being taken place. This will be enable UK Deaf Sport to consider downsizing the number of Board members for the Governance with an increase in Sports & Operations Liaison Officers who will carry out major activities of UK Deaf Sport.

UKDS10.65.5

**Financial Growth**

- 4) Make fundraising strategies for UK Deaf Sport

UPDATE: Ongoing

UKDS10.65.6

**Membership**

- 5) Restructure membership and consultations

UPDATE: Final consultation session will take place on 8<sup>th</sup> Annual General Meeting.

UKDS10.65.7

**Sports Development**

- 6) Develop Sport Sciences Committee to provide specific resources for our Deaf athletes and coaches nationally

UPDATE: Ongoing

UKDS10.65.8

**Elite Sports**

- 7) GBDOC for Athens 2013

UPDATE: Ongoing

UKDS10.65.9 **Public Awareness**

8) Improved communication via Media and consultation periods

UPDATE: Ongoing

UKDS10.65.10 **Celebrating success**

9) Deliver Deaf Sports Personality of the Year Awards

UPDATE: The planning for the event in November is progressing very well.

UKDS10.66 **Website and Files Sharing**

UKDS10.66.1 A Powerpoint presentation by a Trustee; introducing a new e-mail system for Trustees as well upload certain files to enable Trustees to view online.

**ACTION** The Powerpoint will be e-mailed to each Trustee with instructions to set up e-mails and file-sharing system.

UKDS10.67 **Doncaster College for the Deaf Proposal**

**RECEIVED & NOTED** Proposal by Doncaster College for the Deaf

UKDS10.67.1 A proposal from Doncaster College for the Deaf has been discussed with positive feedbacks from each member of the Board of Trustees.

**ACTION** Sharon Hirshman and Stuart Harrison have been delegated to overlook this matter and report back to the Board.

UKDS10.68 **UK Deaf Football Federation's Proposal for ICSD**

**RECEIVED & NOTED** Proposal by UKDFF for ICSD

UKDS10.68.1 A proposal from UKDFF has been discussed with positive feedbacks from each member of the Board of Trustees.

**APPROVED** The proposal will be passed over to the ICSD for their consideration and ratification at their Congress in February 2011.


UKDS10.69 **UKDS' 8<sup>th</sup> Annual General Meeting Preparation**

UKDS10.69.1 All documents related to the 8<sup>th</sup> Annual General Meeting will be prepared by

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Signed:  .....

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the Chair and Hon. President in time for the AGM.

**ACTION** The Secretary will make formal announcement of the UKDS AGM immediately.

**UKDS10.70** Dates of 2011/2012 Board Meetings

**UKDS10.70.1** The following dates has been agreed: -  

- 15 & 16 January 2011 (Final Board Meeting for 2010/2011)
- 7 May 2011
- 3 September 2011
- 19 November 2011 (9<sup>th</sup> Annual General Meeting)
- 11 February 2012

**UKDS10.70.2** Two of the dates may be moved to weekdays, this will be confirmed in nearer time.

**UKDS10.70.3** Two of the dates will include Liaison Officers Meeting (Sports & Operations), this will be confirmed in nearer time.

**UKDS10.71** A.O.B.

**UKDS10.71.1** The Coordinator, Gordon Hay has left UKDS on 30 September 2010, a letter of thanks need to be sent to him for his service to UKDS in the past 2 years.

**ACTION** The Chair will proceed with a letter of thanks to Gordon Hay.

Signed as an accurate record of proceedings by Philip Gerrard, Chair.

Signed: Philip Gerrard

Date: 15-01-2011