



Annual General Meeting

Deaf Connections, 100 Norfolk Street, Glasgow, Scotland
 Saturday 9th September 2006
 Time: 2pm

1	Welcome & Introduction	Action
1.1	UKDS Chair, Craig Crowley, (CAC) welcomed everyone to the 2006 AGM, the first time the AGM has been held in Scotland. CAC outlined the agenda for the AGM then introduced UKDS board members and gave apologies for those who were absent. See Appendix 1	
2	Roll Call – UKDS Members	
2.1	See attendee list Appendix 2 and apologies list Appendix 3	
3	Minutes from UK Deaf Sports 2005 AGM at Cardiff	
3.1	The minutes of the 2005 AGM were approved	
4	Annual Report 2005-2006 The annual report was issued and the Chair and Treasurer's reports presented and summarised.	
4.1	Chair's Report CAC highlighted that UKDS had recently been granted full recognition status as a member of ICSD and EDSO and were now approved as a National Governing Body for Sport in the UK	
4.1.1	UKDS is now a central point for information with the website being a point of contact and an information tool. A fundraising strategy is also now in place to help raise funds in part to help get better media coverage	
4.1.2	The Minister for Sport attended a reception for the GB Deaflympic Team and UKDS have met with the Department of Culture Media and Sport, as well as other National Governing bodies, to promote deaf sport.	
4.1.3	The Membership of UKDS is growing and so guidelines for membership are currently being developed so that the situation is clear	
4.1.4	UKDS now have full control over finances. More of which will be explained in the treasurer's report. UKDS was also granted charitable status and achieved further funding from UK Sport.	
4.1.5	Looking ahead UKDS have to look for more funding to make sure the future is secure and so that the structure of the organisation can be expanded. A 5 year strategic plan and a fundraising strategy are in place to do this.	

4.1.6	UKDS has been working with Red Lizard Ltd to produce a Deaf Sport Magazine. A new website is also in development, all of which will help increase media coverage.	
4.1.7	UKDS was offered the opportunity to bid for the 2013 Deaflympics but decided that there was not enough time to prepare as ideally 10 years is needed. However UKDS may bid for the 2017 Deaflympics and so over the next 12 months UKDS will work with NDSOs and members to create a plan and make a decision.	
4.1.8	CAC proceeded to give thanks to the following: <ul style="list-style-type: none"> o UK Sport for funding o EFDS for hosting UKDS Office and Staff o Red Lizard for their work on magazine o Everybody present for attending the AGM and for their involvement in Deaf Sport 	
4.2	Treasurer's Report: David Blackburn (DCB) Income of £88,000 was received. The majority of which came from the UK Sport Grant towards the Development Manager's post	
4.2.1	Expenditure of £86,000 was spent The bulk of expenditure went towards the operations of UKDS which included securing ICSD membership and National Governing Body status from UK Sport.	
4.2.2	£6,200 was spent on consultancy with Fusion Ltd. Fusion are a specialist company who advise organisations on fundraising. They wrote a report outlining how to obtain funds from various sources including sponsorship, public funds and grants.	
4.2.3	UKDS's approach on finances has been to ensure that money is spent or invested in areas that will bring maximum benefit to UKDS.	
4.2.4	UKDS has now completed the transition of financial accounting from EFDS to Deaf Direct which has allowed UKDS to gain full control of the financial process, which, along with internet banking, has improved the speed of payments made UKDS. It was noted that the UKDS Vice-Chair, Philip Gerrard (PG), is also Chief Executive of Deaf Direct however UKDS is satisfied that there is no direct conflict of interest and all appropriate safeguards are in place.	
4.2.5	UKDS have entered into a contract with Red Lizard to produce the UKDS magazine - <i>Achieve</i> . Red Lizard will cover the operational tasks that are required to produce and circulate the magazine as well as manage the cost base. This means that no costs will be charged to UKDS.	
4.2.6	UKDS loaned Red Lizard £3,000 as start up costs. This will be paid back to UKDS once the circulation of the magazine has become profitable. Any additional profit will be split equally between UKDS and Red Lizard	
4.2.7	In the coming year UKDS will focus on Fundraising. This is a difficult area as it is a competitive environment and the funds can be hard to find.	
4.2.8	At this point it was made clear that UKDS is not responsible for fundraising for each National Deaf Sports Organisation (NDSO),	

	Deaf Sports Clubs or individuals however UKDS would work in partnership with these groups to help increase the chances of them securing funds.	
4.2.9	However every NDSO wishing to apply for funds needs to be clear about their own financial commitment and what they need in order to deliver their sporting goals. NDSOs also need to share information between each other to prevent overlap and duplication and competition within deaf sport.	
4.2.10	For example 4 or 5 separate applications to one funding source are likely to have a higher failure rate than if the applications were pooled together and one joint application made for a larger amount.	
4.2.11	In summary the treasurer repeated that communication was vital and organisations should share their budget plans and fundraising proposals to see if joint applications could be made. If applications continue to be unsuccessful then they can be used as evidence that funds are being distributed unevenly amongst sport bodies and deaf sport is being disadvantaged.	
	<p>Questions</p> <ul style="list-style-type: none"> • Brian Kokoruwe said that he would have liked to have seen the financial summary on PowerPoint and others agreed. • CAC responded that a financial summary was in the Annual Report or could be requested from UKDS • DCB asked what detail people would like to see in a presentation and said he would incorporate suggestions for next years AGM 	
5	<p>Amendments to the Constitution</p> <p>Philip Gerrard (PG) refreshed everyone about the proposed amendments</p>	
5.1	<p>Motion</p> <p>To enable smooth transaction and management efficiency within the organisation, the UKDS Board recommended that the current Officers remain in post until immediately after the next Deaflympics. The motion proposed that the Officers would be elected according to the terms of the constitution every four years so as to prevent any major changed in the run up to any Deaflympics. If this motion is accepted the current officers posts shall become open for nomination and election/re-election at the 2009 AGM and any newly elected Officers shall take their role immediately after the 2009 Deaflympics. This procedure shall apply in all future Deaflympics and UKDS AGMs that both fall in the same year.</p>	Motion carried.
5.2	<p>Constitution Clause 6. Honorary Officers</p> <p>At the Annual General Meeting of the Charity the members shall elect from amongst themselves a chairman, a secretary and a treasurer and members of the Executive Committee to fill vacancies arising under clause & 3, who shall hold office from the conclusion of that meeting.</p>	Change accepted

	Proposed changes: Chairman to Chair Add Vice-Chair	
5.3	Constitution Clause 7. Executive Committee 7.1 The Executive Committee shall consist of not less than 10 members of the Charity nor more than 12 members being: 7.1.2 Not less than 7 and not more than 9 members elected at the annual general meeting who shall hold office from the conclusion of that meeting Proposed change to 7.1.2: Not less than 7, change to 6 Not more then 9, change to 8	Change accepted
5.4	Constitution Clause 7.2. The Executive Committee may in addition appoint not more than 5 co-opted members but so that no-one may be appointed as a co-opted member if, Proposed Change: more than 5 co-opted, change to 4	Change accepted
5.5	Constitution Clause 10. Meetings and Proceedings of the Executive Committee 10.7 The Executive Committee shall appoint one or more sub-committees, consisting of three or more members of the Executive Committee for the purpose of making any inquiry or supervising or performing any function or duty which in the opinion of the Executive Committee would be more conveniently undertaken or carried out by a sub-committee: provided that all acts and proceedings of any such sub-committees shall be fully and promptly reported to the Executive Committee Proposed change: 3 or more trustees – change to minimum of 1	Change accepted
5.6	UKDS Membership of ICSD will be ratified at the 2007 Winter Deaflympics Congress. ICSD have only recently informed UKDS that further changes may have to be made to the UKDS constitution so that it is inline with the ICSD one. However ICSD did not give UKDS enough time before this AGM to notify members therefore any further amendments will take place later.	
6	Election of Board Members Voting forms were sent out to members and all the current trustees were up for re-election. The motions proposed and accepted meant that the current trustees would continue however the forms were sent out so people could nominate someone new if they wanted to.	All re-elected
6.1	Nick Brookes (NB) and Steve Wherry (SW) were interim trustees but they are now elected to full trustees of the board. Official welcome was made to NB and SW.	
6.2	National Representatives Helga McGlip (HM), Lynne Parker (LP) and Jason Davies (JD) to carry on as national representatives. Ken Taylor (KT) has resigned as Northern Ireland representative for personal reasons. Therefore there are now 2 vacancies on the board for a Northern Ireland and an England representative.	
6.3	Secretary The post of secretary is currently vacant. Derek Simmons (DAS)	

	<p>UKDS Honorary President has been offering his services on a temporary basis. Thanks were given to DAS for his work. There were no nominations for the post of secretary so the post will stay vacant. The trustees will review the post at the next board meeting.</p>	
7	Any Other Business	
7.1	<p>Martin Lewis enquired about the UKDS setup and the situation with the National Representative in Scotland as it was felt that the Scottish Rep was not involved enough.</p> <p>UKDS Trustees responded that if there are issues then they should be discussed with HM. Also UKDS main office can be contacted directly for support. Perhaps if HM doesn't have enough time then a new representative for Scotland could be suggested. First of all though the issues need to be discussed with HM.</p>	
7.2	<p>Catherine Hamill said that Scotland only really became aware of UKDS because of involvement in the Deaflympics. She suggested that perhaps further meetings between UKDS and Scotland could be set up to come together to discuss issues.</p>	
7.3	<p>Brain Kokoruwe asked a question about communication and requested that NDSOs are told what is happening straightaway so that they can work together.</p> <p>Stuart Harrison (SH) responded that sometimes he has discussions only with National Governing Bodies (NGB) first of all as it might be about something they don't yet want other to know about.</p> <p>CAC added that UKDS is a new governing body. UKDS will have criteria and guidelines for affiliation which will include communication. He said that communication lines need to be clear and understood. For example and NGB might contact UKDS as we are also an NGB but CAC does not want UKDS to withhold information which is why the website is useful as information can be shared. He added that communication also shouldn't be a one way street and NDSOs should communicate with UKDS</p>	
7.4	<p>Will Clapham (WC) asked about membership fees. When they had to be paid and how much they would be. CAC thanked WC for a good question and responded that at the AGM in 2004 the structure for membership and as BDSC were the ICSD members it was agreed membership to UKDS would have to be free. However, UKDS are now the ICSD member so this will have to be looked at again. Perhaps including individual members as well as organisations.</p>	
7.5	<p>Paul McCusker said that everything needed to be made 'deaf friendly' and accessible through BSL.</p> <p>SH agreed and said that UKDS are concerned with how to communicate effectively. A new website is currently in development which will have BSL on it. SH is in discussions with the website developers on how to make the website accessible for all.</p>	
7.6	<p>An additional enquiry about membership was made by Martin Lewis. He said that having to pay membership to lots of organisations could</p>	

	be expensive so how would it work. CAC agreed and said that this would be discussed when reviewing the membership.	
7.7	<p>Joe Sheridan asked about the situation with football and why England Futsal is recognised and Scotland is not. CAC said that all the Home Countries and GB would be invited to a meeting on 22nd October to discuss the football situation. Therefore, he said he had no immediate reply as the structure is not yet clear.</p> <p>SH added that all 4 Home Countries were invited to Moscow but only England decided to take a team. It was suggested that SDFA should discuss the Scottish situation with SFA.</p> <p>Catherine Hamill commented that she felt England received all the information first. When they went the Deaflympics in Bulgaria people kept on referring to them as England but it should have been GB – which is officially recognised. She added that there is no women's football in the SFA but she thought women's teams must exist but they had not yet been located.</p> <p>SH clarified that he and PG has recently attended the EDSO Congress. In 2004 it had been decided that Home Countries could play in World Championships but the Minutes were not clear. The information was given to BSDC and there had been confusing communication.</p> <p>PG added that communication has been a problem which will be sorted out. He added that Wales were entered into the draw for Futsal but they pulled out. He said that if people want to enter competitions in the future should contact UKDS.</p>	
7.8	David Thompson said that he had had lots of discussions with Scottish Squash however the problem is always fundraising. He has been given information on fundraising but it is sometimes repetitive. Deaf Sports Australia has lots of information on their website. CAC replied that other organisations like Deaf Sports Australia have more information but they have been in existence longer. UKDS has only recently been recognised and can now start to put more information on the website.	
8	Date and Venue of UKDS AGM 2007	
8.1	Saturday 8 th September 2007. Belfast, tbc	
9	Close of Meeting	
9.1	<p>CAC thanked everyone for being involved, not just with UKDS but in sport. He said there have been lots of challenges and there will be more to come but plenty opportunity to share information.</p> <p>The meeting closed at 3.30pm</p>	

Appendix 1

UK Deaf Sport Trustees and Staff

Present at AGM

Name	Position
Craig Crowley	Chair
Philip Gerrard	Vice Chair
David Blackburn	Treasurer
Nick Brookes	Trustee
Steve Wherry	Trustee
Lynn Parker	England Representative
Jason Davies	Wales Representative
Stuart Harrison	Development Manager
Helen Cudlip	PA/Communicator

Apologies received

Name	Position
Derek Simmons	Honorary President
Ken Taylor	Northern Ireland Representative
Helga McGilp	Scotland Representative
Steve Farr	Co-opted Member
Jon Morgan	Co-opted Member
Mahesh Patel	Co-opted Member
Jane Swan	Co-opted Member

Appendix 2

Attendees

NAME	ORGANISATION
Ian Galloway	
John Lewis	
Joseph Sheridan	
Will Clapham	British Deaf Tennis Association
Paul McCusker	Deaf Connections
Brian Kokoruwe	Deaf UK Athletics
Guy Finney	Deaf UK Athletics
John Gibson	England Squash
Iain Cameron	Glasgow City Council
Catherine Hamill	Glasgow St Vincent's Deaf FC
Kevin Cumming	Glasgow St Vincent's Deaf FC
Martin Lewis	British Deaf Football Cup
Chris Ratcliffe	National Deaf Children's Society
Mark Wheatley	Red Lizard
Ian Husband	Scottish Deaf Football Association
David Thompson	Scottish Deaf Squash Association
Leslie Banks	Scottish Deaf Squash Association

Appendix 3

Apologies

NAME	ORGANISATION
Rajeev Bagga	Badminton
Paul Johnson	British Deaf Tenpin Bowling
Lyndon Burrow	Deaf International Basketball Federation
Stefan Pichowski	England Cricket Association for the Deaf
Andrew Scolding	England Deaf Football
Roanna Simmons	England Deaf Football
Sylvia MacKenzie	England Deaf Lawn Bowls Association
Janet Thomson	GB Deaf Badminton
Phillip Gardner	GB Deaf Football
George Buck	GB Table Tennis
David Wilson	Scottish Deaf Golf Association