

UKDS ROLE DESCRIPTION: BOARD DIRECTOR

SUMMARY:

Title:	Board Director
Remuneration:	Voluntary + agreed expenses
Hours of work:	c. 6 meetings per year
Location:	N/A
Responsible to:	Board Chair
Contractual status:	Voluntary
Start date:	Various
Issue date:	March 2017

MAIN PURPOSE:

As a member of the Board, a Director is responsible for the effective governance of the organisation, setting the strategy and policies of the organisation and monitoring its delivery.

RESPONSIBILITIES:

Fiduciary Duties

- To understand the legal obligations and duties of the Board of Directors as the legal authority for UK Deaf Sport (UKDS).
- To act as a Director of the UKDS (the Company) in the best interests of the Company, with honesty and in good faith towards its employees, members, principal funding partners, sponsors and of the communities within which the Company operates.
- To set the strategic direction for the sport and establish corporate objectives for execution.
- To monitor delivery of strategic objectives.
- To be involved in the recruitment, retention and performance management of a Chief Executive Officer or other such Lead Executive Officer that may be appointed from time to time.
- To use such personal and professional skills together with such contacts, experience and judgment as s/he may possess with integrity and independence to optimise both the short-term and the long-term financial performance of the Company.
- To play a full part in enabling the Board to arrive at balanced and objective decisions in the performance of its agreed role and functions.
- To act as a representative of the company with external parties.

Directors' Obligations

- Attend all Board meetings called during the year unless prevented by exceptional circumstances.
- Attend the Annual General Meeting.
- Act as a member of such Committees of the Board as the Board shall decide, attending all meetings unless prevented by exceptional circumstances.
- Attend any additional meeting as and when required.
- To insure that as appropriate, matters discussed are kept confidential.
- To adhere to high standards of governance and financial probity by the Company;

PERSON SPECIFICATION:

Key skills, experience and qualifications required:

- Sound understanding of corporate governance and the duties of directors.
- Ability to work effectively in partnership and manage relationships.
- Ability to build and maintain strong, transparent relationships with key stakeholders.
- Experience, knowledge and skills in one or more areas of Board governance, such as: strategy; finance; operations; marketing and communications; commercial and business development; sport development and performance.

Behavioural competencies and qualities required:

- Behaves at all times in a professional manner and displays the Nolan Principles: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.
- Strategic perspective, vision and ability to work positively within a team.
- Drive and commitment and the ability to demonstrate this to others.
- Strong interpersonal, communication and negotiation skills and the ability to develop effective, sustainable partnerships.
- Commitment to the sport and organization.
- Strong intellect and analytical ability; innovative thinker and ability to focus on the issues to be dealt with.
- Resilience and ability to make things happen.
- Willingness to devote the necessary time and effort.
- Willingness to be an ambassador for the organisation and the sport.
- Willingness to be available to staff for advice and enquiries on an ad hoc basis.

UKDS places great emphasis on the diversity and representativeness of its leadership and as such specifically welcomes applications from the deaf community, women and minority groups.