



JOB DESCRIPTION – SENIOR INDEPENDENT DIRECTOR

SUMMARY

The Senior Independent Director (SID) is appointed by the Board of Directors in line with the UKDS Board Recruitment Policy.

MAIN PURPOSE

To support the Chair and Board of Directors by providing senior level support and guidance.

RESPONSIBILITIES

1. To work closely with the Chair, acting as a sounding board and providing support.
2. To act as an intermediary for other Directors as and when necessary.
3. To make themselves available to Non-Executives, Executives and members to address any concerns or issues they feel have not been adequately dealt with through the usual channels of communication (ie through the chairman or the executive).
4. To meet at least annually with the non-executives to review the chairman's performance.
5. To support the Chair in building key partner relationships with UKDS.
6. To assist in carrying out recruitment and succession planning for the Board.
7. To work with the Chair and other Directors to resolve significant issues or in circumstances where the board is undergoing a period of stress.
8. To work with the Chair and Finance Director to set the remuneration of Senior Executives.