

Board of Trustees



Reg. Charity No. 1111776

MINUTES (CONFIRMED)

Date of Meeting: 7 May 2011
Time: 10:00 – 17:00pm
Venue: Luton Deaf Club

UKDS11.30 **Attendance**

UKDS11.30.1 **Present**

Philip Gerrard - PG (Chair)
Caroline Hurley – CH (Trustee)
Sharon Hirshman - SHi (Trustee)
Josef Baines - JB (Trustee)
Jonathan Reid- JR (Trustee)
Steve Wherry - SW (Trustee)
Kevin Whalley - KW (Trustee)
Stuart Harrison - SHa (Trustee)

UKDS11.30.2 **In attendance**

Derek Simmons - DAS (Hon. President)

UKDS11.30.3 **Apologies**

Vincent Dickson – VD (Secretary)
Gordon Hay – GH (Volunteer)

UKDS11.31 **Declaration of Trustees Interest**

UKDS11.31.1 None

UKDS11.32 **Minutes**

RECEIVED & NOTED Unconfirmed minutes of meeting of 16th Apr 2011.

APPROVED The minutes were approved by the Board as an accurate record of the meeting and signed by PG with the following amendments;

- UKDS11.32.1 Amendments;
- UKDS11.13 – it should state January 15th, 2011 (not October)
 - UKDS11.17.1 – the name should be written as Vincent, NOT Vince.
 - UKDS 11.17.1 – Remove the email details from the minute as it is not necessary.
 - UKDS 11.17.1 – email address of audiogram@ukdeafsport.org.uk is not spelled correctly
 - Check spelling, it should be SHi, not SHir
 - UKDS 11.20.2 to be replaced with this paragraph: We are aware that UKFFA chairman has stepped down, we will endeavour work with chair make sure that statements are effectively communicated with the UKFFA members.
 - Some headings need to be bold
 - Trustees have approved the above amended minutes.

APPROVED

Minutes of Meeting

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Signed:

UKDS11.33 **Action Plan Log & Matters Arising**

RECEIVED & NOTED Action Plan Log document

UKDS11.33.1 The Board discussed minor issues and updated the Action Plan Log.

UKDS11.34 **Finance Update**

UKDS11.34.1 The Board discussed the need for an agreed timetable for the finance reports to reach the board meetings. UKDS to correspondence with the finance officer to determine the timetable.

ACTION PG to contact the Finance Officer

UKDS11.34.2 The Sports Science Committee has requested a sum of £2,000 to be budgeted for its sub-committee activities.

APPROVED Trustees have approved it.

ACTION JB to give JR the anti doping details website link to be included on UKDS website.

UKDS11.35 **Campaign Update**

UKDS11.35.1 DAS updated the Board with regards to correspondences with UK Sport and Sport England to address the shortfall of funding for UK Deaf Sport and its athletes.

UKDS11.35.2 A letter went to Lord Coe to highlight those issues.

UKDS11.35.3 In terms of deaflympics and its future. It is noted that there are concerns on whether the next deaflympics at Athens will actually take place.

UKDS11.35.4 ICSD has mentioned the Commonwealth Games to include deaf athletes. The Board discussed the future of deaflympics and how Commonwealth Games may impact on it if a category of deafness was created.

ACTION PG to write letter to Craig Crowley & team and cc to other countries:
"Suspensions that Athens 2013 will not be happening – it needs to be confirmed ASAP to help UKDS with the situations e.g preparing for World Championship, SSC, etc".

UKDS11.36 **Limited Company by Guarantee Update**

UKDS11.36.1 KW updates UKDS on using standard templates.

ACTION KW to use Charity Commission standard template utilising previous work undertaken on this within the template.

UKDS11.37 **SLOs/OLOs Documents**

UKDS11.37.1 SHi has the job description for Operation Manager ready.

ACTION SHi will email the job description to UKDS Board members for approval.

UKDS11.38 **Membership Update**

UKDS11.38.1 Memberships have been agreed in the last board meeting in January 15th, 2011. GH needs to do some further paperwork before it can contribute to the sports.

- £30.00 - Gold
- £25.00 - Silver
- £15.00 - Bronze
- £10.00 – Association Membership

Frequently Asked Questions Document would be a useful tool for members on the provision of membership by UK Deaf Sport.

The Board considered whether discounts would be appropriate if paid prior to the deadline.

ACTION Memberships have to be completed and inform members by 1 July 2011. JR to put up on the website to declare to the public that the membership has been delayed. Due to ESDO/ISCD memberships have been delayed.

PG to liaise with GH for the completion of the membership exercise by 30th May 2011

PG – to email to the board members the note of FAQ for the Board to complete.

UKDS11.39 **DSPY Update & Plans**

RECIEVED & NOTED DSPY Evaluation Report by SW

UKDS11.39.1 SW apologised for delay with reports. The handouts are for UKDS board trustees only. Richard Weinbaum has seen the handout the day before.

The aim for this discussion is to look at what is going well and what is not going well.

UKDS11.39.2

PG mentioned that there is no mention in the presentation that there is no ownership of DSPY logo ownership. The DSPY logo should not be in the handouts as the DSPY logo is not official / paid for. SHa confirmed that it has been certificated and bought by Richard W on 11 March 2011 UNDER his name, not UKDS. PG is concerned that it is illegal and UKDS has not been informed.

The Board discussed the report and its findings.

The Board were concerned to note that ownership of DSPY Logo was not mentioned. The Board received confirmation that the logo has been certificated and bought by Richard Weinbaum on 11th March 2011. The Board expressed disappointment with this action and queries its legality of such actions. The Board believed DSPY to be a project under UKDS and that is reflected in the accounts. It is noted that there is a difference of opinion as Richard Weinbaum has stated that he is the owner of DSPY.

The board noted the negative comment in the report on the Chair's speech on DSPY evening and wish to note that positive comments has been received which should have been noted in the report for balance purposes.

DSPY has requested the sum of £30,000 in order for this project to remain under UKDS auspices.

The Board wish to go on record to note the disappointment that DSPY is deemed to be owned by one person rather than UKDS as a charity.

ACTION

JB to investigate the legality of the logo ownership.

ACTION

UKDS has agreed not to provide any resources for DSPY to carry as an independent organisation as the requests has been unreasonable and UKDS does not have £30,000 immediately available to provide for DSPY.

UKDS 11.40

DSA/Leeds Met. University Update

RECIEVED & NOTED

Deaf Sport Award proposal

UKDS 11.40.1

The Board discussed this proposal as a possible solution to replace DSPY and it should be explored further.

UKDS11.41

Appointment of new Trustee (Joe Collins)

Board of Trustees



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UKDS11.41.1 PG informs UKDS that Joe Collins has been accepted as Board Trustee of BDSC not UKDS.

UKDS11.42 **8 May 2011 Meeting with BDSC/BDS Preparations**

UKDS11.42.1 The Board prepared for the forthcoming meeting with BDSC and noted that it is a positive act.

UKDS11.43 **Any other business**

UKDS11.43.1 DAS has given notice that it is his intention to step down as President once his current workload is completed.

UKDS11.43.2 SW confirmed that his resignation as Trustee of UKDS will take place after this meeting. The Board thanked SW for his input as a Trustee

ACTION UKDS to consider commencing preparations to recruit a new President in a timely manner.

Signed as an accurate record of proceedings by Philip Gerrard, Chair.

Signed: P.P. Gerrard

Date: 3rd September 2011

Signed: P.P. Gerrard