



**UK Deaf Sport**



**DeaflympicsGB**

**UK Deaf Sport**

**Privacy Policy**

## **The Issue Status**

The Issue Status is indicated by the version number in the footer of this document. It identifies the Issue Status of the 'UK Deaf Sport Privacy Policy'.

When any part of this document is amended, a record is made in the Amendment Log shown below.

The 'UK Deaf Sport Privacy Policy' can be fully revised and re-issued at the discretion of the UK Deaf Sport Board.

<b>Issue</b>	<b>Amendment</b>	<b>Date</b>	<b>Initials</b>	<b>Policy Owner</b>	<b>Approving Body</b>	<b>Date Approved by Approving Body</b>	<b>Review Date</b>
1.0	First version	June 2020			UKDS Board	June 2020	June 2023
1.1 - 1.5	Reviewed and updated	August 2024	DB	JC	UKDS Board		August 2027

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## **1. Purpose**

- 1.1 UK Deaf Sport is committed to protecting and respecting the privacy of everyone who interacts with UK Deaf Sport from outside the organisation including our members, visitors to the UK Deaf Sport website, queries through our 'contact us' facility etc.
- 1.2 This Policy explains when and why UK Deaf Sport collects personal information, how we use it, the conditions under which we may disclose it to others and how we keep it secure.
- 1.3 We may change this Policy from time to time so please check this policy to ensure that you are happy with any updates/changes.
- 1.4 Any questions regarding this Policy and our privacy practices should be sent by email to [info@ukds.org.uk](mailto:info@ukds.org.uk).
- 1.5 This policy gives an overview of our general principles. For a detailed breakdown of our full Privacy Policy, including platforms UK Deaf Sport use, you can access our [online Privacy Policy](#) on our website.

## **2. About UK Deaf Sport**

- 2.1 UK Deaf Sport is the governing body for <sup>1</sup>deaf sport in the UK. Our vision is *Every Deaf Person Active and Inspired by Sport and Physical Activity*. Our mission is for more deaf people to participate in sport throughout their lives and more deaf athletes to perform on the world stage.
  - 2.1.1 UK Deaf Sport use the term "deaf" to represent all people who are deaf, hard of hearing or have a hearing loss, whether this is acquired or from birth.
- 2.2 UK Deaf Sport work in partnership with key organisations to ensure that deaf children, young people and adults have equal opportunities to participate and excel in sport and physical activity as their hearing counterparts from grassroots to elite level. This includes working with decision-makers and professionals such as national sport governing bodies to support them to remove the challenges and barriers that prevent deaf people taking part in sport and physical activity.
- 2.3 UK Deaf Sport is a registered charity (Charity No. 1158878) and company limited by guarantee (Company No. 08611744). The registered address is UK Deaf Sport, c/o Kings Chartered Accountants, Unit 4 Grovelands, Boundary Way, Hemel Hempstead, HP2 7TE.

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<sup>1</sup> UKDS acknowledges that the term 'deaf' covers a range of definitions of deafness, including those who are profoundly deaf, have severe, moderate or mild hearing loss or are hard of hearing whether acquired or from birth. This includes the use of the terms Deaf and deaf whereby the use of a capital D in Deaf may denote those who identify as having a cultural and shared experience of being Deaf.

The International Committee of Sport for the Deaf (ICSD, who govern the Deaflympics), set their own criteria for eligibility which is a hearing loss of at least 55dB in the better ear (3 tone frequency average of 500, 1,000 and 2,000 Hertz, ANSI 1969 standard). DeaflympicsGB athletes will meet this standard.

### **3. How we collect information from you**

- 3.1 We obtain information about you when you use our website or contact us directly as well as when you become a member of UK Deaf Sport. For example, when you contact us with a query, to make a donation or if you register to receive our monthly newsletters.
- 3.2 We may collect information from you such as your contact details when you take part in a UK Deaf Sport survey, but only with your agreement. Any other information we collect from you for survey purposes is collected and reported anonymously.

### **4. The type of information collected from you**

- 4.1 The personal information we collect might include your name, address, email address, deafness levels, IP address.
- 4.2 Tracker information regarding what pages are accessed and when, is collected automatically when using our website.
- 4.3 If you make a donation online or purchase a product from us, your card information is not held by us, it is collected by our third-party payment processors, who specialise in the secure online capture and processing of credit/debit card transactions, as explained below.

### **5. How your information is used**

- 5.1 We may use your information to:
  - process a donation that you have made to us.
  - to carry out our obligations arising from any contracts entered between us.
  - process membership applications.
  - process ICSD applications.
  - manage enquiries about entry to events.
  - seek your views or comments on the services we provide.
  - notify you of changes to our services.
  - carry out research you have expressed an interest in taking part in.
  - send you communications which you have actively signed up to or requested and that may be of interest to you. These may include information about campaigns, appeals, other fundraising, activities, research, promotions of our associated companies' goods and services.
  - process a job or volunteer application (including trustees).
- 5.2 We review our retention periods for personal information on a regular basis.
- 5.3 We are legally required to hold some types of information to fulfil our statutory obligations (for example, the collection of Gift Aid).
- 5.4 We will hold your personal information on our systems for as long as is necessary for the relevant activity, as long as is set out in any relevant contract you hold with us or as long as we are legally required to (for example as required by HMRC).

## **6. Third party service providers working on our behalf**

- 6.1 We will not sell your information to third parties.
- 6.2 We will not pass your information to third parties unless you have agreed that we can do so (for example, to take part in research related to deafness or hearing loss).
- 6.3 We may pass your information to our third-party service providers, agents, subcontractors and other associated organisations for the purposes of completing tasks and providing services to you on our behalf (for example, competition entry information or deafness requirements).
- 6.4 When we use third party service providers, we disclose only the personal information that is necessary to deliver the service and require them to keep your information secure and not to use it for their own direct marketing purposes unless you have requested us to do so, or we believe in good faith the law requires it, for example, by a court order or for the purposes of prevention of fraud or other crime, or to protect our rights or property.
- 6.5 When you are using our secure online donation pages, your donation is processed by a third-party payment processor, who specialises in the secure online capture and processing of credit/debit card transactions. If you have any questions regarding secure transactions, please contact us.

## **7. Your choices**

- 7.1 You have a choice about whether or not you wish to receive information from us. If you do not want to receive direct marketing communications from us about the work we do for people who are deaf or have a hearing loss, then you can select your choices by ticking the relevant boxes, for example, as situated on the membership application form.
- 7.2 We will not contact you for marketing purposes by email, phone, or text message unless you have given your prior consent.
- 7.3 We will not contact you for marketing purposes by post if you have indicated that you do not wish to be contacted.
- 7.4 You can change your marketing preferences at any time by contacting us by email: [info@ukds.org.uk](mailto:info@ukds.org.uk)

## **8. How you can access and update your information**

- 8.1 The accuracy of your information is important to us. We work to make it easier for you to review and correct the information that we hold about you.
- 8.2 If you change email address, or any of the other information we hold is inaccurate or out of date, please email us at: [info@ukds.org.uk](mailto:info@ukds.org.uk) or write to us at: UK Deaf Sport, c/o King's Accountants, Unit 4 Grovelands, Boundary Way, Hemel Hempstead, HP2 7TE.

- 8.3 You have the right to ask for a copy of the information UK Deaf Sport hold about you. We will charge £20 for information requests to cover our costs in providing you with details of the information we hold about you.
- 8.4 Security precautions are in place to protect the loss, misuse, or alteration of your information.
- 8.5 When you give us personal information, we take steps to ensure that it is treated securely. When you are on a secure page, a lock icon will appear on the bottom of web browsers such as Microsoft Internet Explorer.
- 8.6 Non-sensitive details (your email address etc.) are transmitted normally over the Internet, and this can never be guaranteed to be 100% secure. As a result, while we strive to protect your personal information, we cannot guarantee the security of any information you transmit to us, and you do so at your own risk.

## **9. Profiling**

- 9.1 We may analyse your personal information to create a profile of your interests and preferences so that we can contact you with information relevant to you.
- 9.2 We may make use of additional information about you when it is available from external sources to help us do this effectively.
- 9.3 We may also use your personal information to detect and reduce fraud and credit risk.

## **10. UK Deaf Sport website**

- 10.1 By using our website ([www.ukds.org.uk](http://www.ukds.org.uk)) you are deemed to have read, understood and accepted the terms of this policy. If you do not agree to be bound by these terms, please do not use our website.
- 10.2 Our website may contain links to the websites of third parties. If you follow a link to any of these websites, please note that these websites are subject to their own privacy policy, and we do not accept any responsibility or liability for these policies or their use of your personal information. Please check these policies before you submit any personal data to these websites.
- 10.3 Please be aware that this policy may change from time to time and that such modifications are effective immediately from the time they are included on our website.

## **11. Use of 'cookies' and domain information**

- 11.1 Like many other websites, the UK Deaf Sport website uses cookies. 'Cookies' are small pieces of information sent by an organisation to your computer and stored on your hard drive to allow that website to recognise you when you visit.
- 11.2 Cookies collect statistical data about your browsing actions and patterns and do not identify you as an individual. For example, we use cookies to store your country preference. This helps us to improve our website and deliver a better more

personalised service. We do not sell, give, or trade the statistics we store to any third parties.

- 11.3 Cookies do not include personal details. We use Google Analytics and Session cookies. These cookies are used to help us maintain an efficient website and monitor user activity (this is via anonymous reports).
- 11.4 It is possible to switch off cookies by setting your browser preferences. For more information on how to switch off cookies on your computer, you have the option to visit our full cookies policy when you first access our website. Turning cookies off may result in a loss of functionality when using our website.

## **12. Children and young people**

- 12.1 We are concerned to protect the privacy of children and young people.
- 12.2 If you are in the UK and are aged under <sup>2</sup>13 years of age, we will require you to provide your parent/guardian's permission beforehand whenever you provide us with personal information.
- 12.3 Within the EU where the child is below the age of <sup>3</sup>16 years, such processing shall be lawful only if and to the extent that consent is given or authorised by the holder of parental responsibility over the child. However, Member States may provide by law for a lower age provided that such lower age is not below 13 years.

## **13. Transferring your information outside of Europe**

- 13.1 As part of the services offered to you through this website, the information which you provide to us may be transferred to countries outside the <sup>4</sup>European Union ("EU"). For example, this may happen if any of our servers are from time to time located in a country outside of the EU, or we need to submit information to ICSD so that you can take part in international competitions.
- 13.2 These countries may not have similar data protection laws to the UK. By submitting your personal data, you're agreeing to this transfer, storing or processing. If we transfer your information outside of the EU in this way, we will take steps to ensure that appropriate security measures are taken with the aim of ensuring that your privacy rights continue to be protected as outlined in this Policy.
- 13.3 If you use our services while you are outside the EU, your information may be transferred outside the EU in order to provide you with those services.

## **14. Security**

- 14.1 We take your online and personal details security seriously and have implemented generally accepted standards of technology and operational security to protect your personal information from loss, misuse, alteration, or destruction.

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<sup>2</sup> Article 8 of the UK GDPR sets the age at which children can consent to the processing of their personal data in the context of an ISS at 13 years old.

<sup>3</sup> Under Article 8 of the EU GDPR, the age of consent, i.e. when a child is required or able to consent to the processing of their data, is 16.

<sup>4</sup> Transfer of information within the European Union is protected under the [EU GDPR](#).

- 14.2 Once we have received your information, we will ensure that the collection and use of your information is in accordance with the Data Protection Act 2018 and the UK General Data Protection Regulation (UK GDPR).
- 14.3 All personnel of UK Deaf Sport are required to keep personal information confidential and only authorised persons have access to such information.
- 14.4 Please note that the transmission of information via the internet is not completely secure and we do not accept any responsibility for any harm or damage incurred as a result of sending personal information to us over the internet or if we send such information the same way at your request.

## **15. Review**

- 15.1 We keep this Policy under regular review to ensure we continue to comply with UK data protection legislation.