

**UK DEAF SPORT**

**TRUSTEES' REPORT AND UNAUDITED ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2015**

**Registered Charity No: 1111776**

## UK DEAF SPORT

### LEGAL AND ADMINISTRATIVE INFORMATION

**Honorary President** Craig Crowley

<b>Trustees:</b>	Philip Gerrard	Chair & Trustee
	Josef Baines	Trustee
	Jonathan Reid	Trustee
	Gordon Hay	Trustee
	Vincent Dickson	Secretary & Trustee
	Graeme Knight	Trustee
	Paul Huggins	Trustee
	Piers Martin	Trustee
	Richard Hill	Trustee
	Daniel Lee	Trustee

<b>Staff:</b>	Lee Dolby	Director of Development
	Clive Breedon	National Participation Development Officer
	William Baillie	National Talent Development Officer

**Registered Charity No:** 1111776

**Address:** Vesta Tilley House  
Lowesmoor  
Worcester WR1 2RS

**Independent examiner:** Jonathan Marston BA FCA  
Kendall Wadley LLP  
Merevale House  
27 Sansome Walk  
Worcester  
WR1 1NU

**Bankers:** Unity Trust Bank Plc  
Nine Brindleyplace  
Birmingham  
B1 2HB

**Website:** [www.ukdeafsport.org.uk](http://www.ukdeafsport.org.uk)

**UK DEAF SPORT**

**CONTENTS**

	<b>Pages</b>
Trustees' report	1-12
Statement of trustees' responsibilities	13
Independent examiner's report	14
Statement of financial activities	15
Balance sheet	16
Notes to the accounts	17-21

## **UK DEAF SPORTS**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2015**

#### **1. Overview (Objectives and activities)**

- 1.1. UK Deaf Sport (UKDS) aims to encourage Deaf people to participate, to enjoy, and to excel at sport. UK Deaf Sport was established in June 2003 and has been a member of the International Committee of Sports for the Deaf (ICSD) since March 2006. UKDS was granted membership of the European Deaf Sports Organisation (EDSO) in May 2006. UKDS is a Member of the UK Council on Deafness (UKCoD) and signed up to the Voluntary Code of Good Governance for the Sport and Recreation sector in August 2013.
- 1.2. UKDS has a Strategic Plan, outlining its vision for the years up to 2017. The vision - "more deaf people participating and reaching their full potential in sport" - is backed up by 14 aspirations which cover hopes ranging from deaf children learning to swim through to older deaf adults becoming active via localised 'return to sport' programmes.

#### **2. Activities (Achievement and performance)**

- 2.1. Over recent years UK Deaf Sport has been going through a considerable amount of change and growth with 2014/15 seeing 3 years of project delivery under the Inclusive Sport programme funding through Sport England Investment. This programme has proved to be a massive success and has enabled us to develop greater engagement and communication with hundreds of new partners across the country.
- 2.2. Now 3 years into our strategy we are still looking to reflect on how we can continue to improve and grow; whilst also taking a little time to recognise the progress that we have achieved in creating a world leading system for deaf sport and also enabling deaf people to fulfil their full potential in sport.
- 2.3. This report will highlight the successes and areas where we still need to be focusing our work and plans for the upcoming year so that our members, partners and external bodies can understand and get involved in the game changing work that we are doing that is ReDEAFining Deaf Sport here in the UK.
- 2.4. We recognise that there is still a lot that needs to be done but we stay committed to ensuring that we maximise the resources at our disposal to address the needs of deaf people in sport and increase the profile, recognition, investment and opportunities that will ultimately allow more deaf people to flourish and lead a healthier lifestyle through sport.
- 2.5. This report is broken down into two specific areas
  - 2.5.1. Highlights of the progress made in 2014 -2015
  - 2.5.2. Summary of key projects in 2015 – 2016

## UK DEAF SPORTS

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2015

2.6. Hopefully by providing this information you will be able to gain a greater understanding of our priorities and the progress being made. However if you feel you would like further information on any activity, project, or development that UK Deaf Sport are involved in then please do not hesitate to contact us through our website, social media, or our main office email at [office@ukds.org.uk](mailto:office@ukds.org.uk)

### 3. Players

3.1. Without doubt the greatest success in this area has been the development and roll out of DEAFinitely Inclusive networks across the country. These networks are aimed at bringing together key people from sport, health, local delivery partners and the deaf community groups to develop a plan of actions at a regional level that result in a greater level of awareness and opportunities for deaf and hard of hearing people to play, coach, and volunteer in sport and physical activity.

3.2. In 2014 -15 we established networks in the West Midlands, Yorkshire, Peterborough and London to add to the already well established network we have in the North West. In total over 400 partners, organisation and community groups are now connected to the network in some way.

#### 3.3. **Case Study**

##### London DEAFinitely Inclusive Network

February 3<sup>rd</sup> 2015 saw the launch of the much awaited London DEAFinitely Inclusive Network. In the build up to the events itself, nearly 200 organisations expressed an interest in being involved with over 70 being available to attend on the day. Due to the scope of the network and the number of partners involved we were able to secure sponsorship support from FireCo who kindly covered some of the costs for the day. The event, which was also supported by staff from Interactive, covered several topics that helped the partners in the room look at their plans for moving forward. A steering group and action plan is now being developed to identify how to increase opportunities across the capital with many smaller participation projects having already been created to increase deaf people's access to sport.

3.4. One area we have not been able to progress as much as we would have liked was links into education and a greater engagement with key government projects targeted at providing young people with a greater experience of sport at school and colleges (such as the Schools Games). We will be looking to continue our discussions with organisations like the Youth Sport Trust and British Universities and College Sport in the coming year in partnership with the National Deaf Children Society.

## **UK DEAF SPORTS**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2015**

3.5. In the meantime we aim to have DEAFinitely Inclusive Networks in all areas of the country by 2021. This is a massive task and in order to achieve this we need to further develop our capacity and continue to ensure that they are producing benefits at a local level that reflect the needs of the community they aim to serve. This will continue to be a key focus for us in 2015 – 2016 where we are looking to secure further resources to support this programme and accelerate the development.

#### **4. Performance**

4.1. 2014 – 2015 has been a time where we have been looking closely at the systems that are in place to support talented athletes and how we are ensuring that there is a strong pathway for young people to be identified and grow into world class athletes. This has required a lot of relationship building with National Governing Bodies of Sport and also working closely with the established National Deaf Sport Organisations. The main challenges that we were facing was around structures and recognition of deaf talent, which is currently massively impacting on the resources available to develop further. Two key projects that are now helping to address this are; the UK Deaf Sport Ambassador programme, and our Long Term strategic development.

##### **4.2. Ambassador Programme Case Study**

On February 13<sup>th</sup> 2015 the first phase of training was delivered for the UK Deaf Sport Ambassadors Programme. The session was run in partnership with the Youth Sport Trust and the British Athletes Commission and saw 4 elite deaf athletes undergo training in how to structure and deliver their knowledge, background and story to inspire others to try and reach their full potential in sport. Following the training these ambassadors have attended school sessions, presented at conferences, and supported events to raise the profile of deaf sport across the country.

#### **5. Talent Strategy**

5.1. In order to demonstrate to the wider sporting and political world that deaf sport has a clear vision of where it wants to see talent development progress we have worked hard in 2014 - 2015 to pull together the basis of a Long Term Performance Strategy. This strategy is aimed at taking a long term look at the challenges we face and putting in place a group of shared objectives that we can all strive toward for the greater good of sport as a whole and the sustainable growth of deaf sport in the UK. We remain the only major disability group within the UK that does not receive considerable government financial backing to support our athletes to represent Great Britain on a world stage; meaning that a generation of deaf sporting stars are going unaided and unnoticed. By developing this strategy we aim to encourage investment into this area and share our passion, leadership and desire with key decision makers to ensure that they address the massive inequalities within the system that exist at this current time.

## **UK DEAF SPORTS**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2015**

- 5.2. 2015 -2016 will see considerable increases in communication of our plans for the GB team that will be looking to attend the Deaflympics in 2017 and a further process of gathering data and managing information that will make planning, target setting, and providing a greater level of insight into the size, scope, and ability of the current and potential talent pool available.

#### **6. People**

- 6.1. Training people is always one of the key ways to influence behaviour change and support people to learn new skills that would help build their confidence in communicating with, and providing activity for, deaf and hard of hearing people. 2014 -2015 saw the first full year of delivery for the Effective Communication – Coaching Deaf People in Sport Course that UK Deaf Sport established in 2014 in partnership with Sport Coach UK and National Deaf Children Society. The course has been really well received with over 400 coaches having now been through the training opening many more mainstream sports clubs to understand and involve deaf and hard of hearing people in their activities.

#### **6.2. Case study**

One such course was arranged in Peterborough through the Peterborough DEAFinitely Inclusive Network. The network secured a small level of sponsorship from British Sugar to provide a course in the area and coaches from surrounding clubs were able to attend at a reduced rate. Following the session several clubs running Cycling, Volleyball, Football and Athletics have gained additional members and run sessions for deaf and hard of hearing people that found out about the new opportunities through their involvement in the network.

## UK DEAF SPORTS

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2015

#### 7. Places



7.1. Building on the success of the DEAFinitely Inclusive network development many partners were asking how they are able to promote the efforts that they were making to become more deaf friendly and how they promote the fact that deaf people will be welcome in their clubs and facilities. In 2014 -2015 we have been able to take this feedback and build it into a programme that will now see a nationally recognised quality kite mark in the provision of deaf sporting activity. DEAFinitely Inclusive Club and DEAFinitely Inclusive facility quality kite marks have been established and a stringent process of consultation and accreditation has been agreed and although not launched in 2014 -15 all the legal processes have been completed and many clubs and facilities have now signed up to go through the process in 2015 -16 when the approval comes through from the independent standards body that will rubber stamp the kite mark. This will enable deaf and hard of hearing people to be confident when selecting a sports club that sets standards in terms of access and communication and that personnel within the club or facility have been through appropriate training to be deaf aware. The full national launch of the quality mark will be in late 2015.

#### 7.2. **Case Study**

Even prior to the DEAFinitely Inclusive Facility kite mark being launched already large organisations are signing up to become DEAFinitely Inclusive. One example of this is Nottingham City Council who have committed to making their 8 centres in the city DEAFinitely Inclusive starting in 2015 - 2016. This will include their world famous Nottingham Tennis Centre that will host the 1<sup>st</sup> World Deaf Tennis Championship in July 2015. This level of commitment, linked with the additional engagement UK Deaf Sport will provide to link with the deaf community groups in the area, will mean a huge increase in the activities for people of the city.

#### 8. Policy

8.1. Much of the work we do is in the background and aimed at strengthening deaf sport structure and creating that world leading system that forms part of our mission. This year has been no exception with a continued focus being placed on our governance to ensure that our members, partners and funding bodies are confident that we are able and fit to lead the development of deaf sport into the future. 2013 saw the development of our new strategy and 2014 -2015 has been another year of big progress.

## UK DEAF SPORTS

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2015

8.2. Having now been established for 12 years and recognising that we have been going through massive changes in the last 3 – 4 years it was felt that the organisation needed to go through a rebranding exercise to ensure that the image of the charity reflected the fresh and forward thinking nature of the activities and projects we are developing. The result of this rebranding has been considerable with the new UK Deaf Sport image and DEAFinitely Inclusive brand seeing a marked increase in engagement and feedback from partners and deaf and hard of hearing people themselves. The clarity of the message that we are trying to communicate has been much more focused due to the time we have spent looking at our core purpose and what we really stand for and the profile of the business but more importantly deaf sport as a whole has increased substantially with Deaf Sport gaining coverage on BBC, ITV, Channel 4, Sky and BT Sport. This rebrand will continue into 2015 – 2016 with the launch of two new websites with interactive content and the ability to search for activity and opportunities near you which will further increase our engagement.

#### 8.3. Publicity example



UK Deaf Sport was able to secure a major piece on Channel 4 popular Saturday morning show Transworld Sport. The show that has an audience of over 20 million worldwide featured the successful two time European deaf champion to help raise the profile of deaf sport.

You can still see the piece on our website.

[http://www.ukdeafsport.org.uk/news.php?action=view&news\\_id=312](http://www.ukdeafsport.org.uk/news.php?action=view&news_id=312)

8.4. Finally we have focused hard this year on developing a much greater insight into the needs of the deaf community and ensuring that our decision and advice moving forward is based on solid evidence and research. All this information we aim to provide to help educate sport and community organisations to understand the deaf and hard of hearing community better so that they can adapt and target their provision more appropriately. We have so far provided factsheets on communication, information on demographics, and advice on planning and strategy. This work will be a key area of development moving forward and in 2015 – 2016 we will be announcing the finding of our national survey study that asked over 1,500 deaf and hard of hearing people their views on sport and physical activity. This study will be the largest carried out in the UK and the outcome will influence the way we move forward.

## 9. Plans for 2015 -16

9.1. 2015-2016 will be another busy year and through our business planning process we have already identified key areas where we need to focus our efforts in order to achieve our overall vision. Below is a taste of the main projects and focus but many other developments will be progressed alongside these to ensure that we create a world leading system that enables deaf people to fulfil their potential in sport.

## UK DEAF SPORTS

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2015

Strategy Area	Priority Actions
9.2. <b>Players</b>	<p>We will continue to increase participation opportunities through the DEAFinitely Inclusive networks that have been developed across the country. Over the coming year many more clubs and sessions will be recognised and promoted as DEAFinitely Inclusive giving deaf and hard of hearing people confidence that they will be welcomed and activities will be truly accessible.</p> <p>To enable us to effectively monitor an increase in participation numbers we will also be developing a data management and monitoring system which will enable Deaf Sport Organisations to promote their membership offer to new deaf people attached through these extra community sessions.</p>
9.3. <b>Performance</b>	<p>The cornerstone of our work in this area must be led by a clear long term strategy so in 2015 - 2016 we will be publishing our Performance Strategy for the UK outlining our vision and the objective that will enable us to achieve it. To ensure that this work is overseen we will be establishing an Elite Performance subgroup to the main board that will draw in expertise to help build the success and support deaf athletes gain and ensure that deaf athletes are consistently winning gold medals.</p> <p>As well as looking long term we will be pushing forward with the preparations and planning for Samsun, Turkey 2017 Deaflympics with the appointment of key roles such as the Chef de Mission and the establishment of sound clear plans and budgets to send the strongest team possible to the games.</p>
9.4. <b>People</b>	<p>We will be supporting coaches and volunteers to gain greater knowledge and qualifications to help drive forward deaf sport participation and deaf awareness by developing a coaching bursary programme and continuing to encourage organisations to train their staff and coaches through the Effective Communications workshop.</p> <p>On top of this in 2015-2016 we will be running a national conference which we hope will help us engage with both deaf and mainstream structures of sport to look at ways of working together and ReDEAFining Deaf Sport.</p>
9.5. <b>Places</b>	<p>This area will focus on the launch of our quality kite mark for clubs and facilities. By focusing on improving the quality of provision and working within the environment where most people experience sport we will be able to increase deaf awareness and ensure that sport is DEAFinitely Fun, DEAFinitely Friendly and DEAFinitely for everyone.</p>

## UK DEAF SPORTS

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2015

<p><b>9.6. Policy</b></p>	<p>We will continue to focus heavily on our governance and structure to ensure that we remain a strong viable organisation. Although much of this work happens behind the scenes and can go unnoticed it is vital that we continue to push to have strong, effective governance.</p> <p>We will be continuing to lobby government and key agencies to increase their understanding of the issues and to ask the key questions that need to be answered. We will be developing links with the new government sport minister to see why the UK still fails to recognise deaf sporting achievement and continues to require appropriate and sufficient support to both increase participation and to support our elite athletes to represent their country on a world stage. This can be a long and hard road but we will not give up until we see meaningful change.</p> <p>Along with the ongoing strategic direction of the business the board and senior officer will undertake further work to develop our relationship with all home nations sporting bodies to increase our reach and develop a unified approach across England, Scotland, Northern Ireland and Wales.</p> <p>Finally, to strengthen our communication and marketing we will be launching two new websites that will allow us to sharpen our communication and appoint an administrator to increase the capacity of the organisation, to manage a greater level of information, and distribute and communicate it more effectively.</p>
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9.7. We hope that you will agree that the progress that is being made continues to improve the opportunities that deaf people are able to access in sport. We recognise that there is a way to go and key challenges such as resources and support for our national teams to compete and profile of deaf sport are still major factors that need to be addressed and we hope that we can work with many partners to move closer toward a fairer more equitable system in the UK. However we must recognise that some of these changes will take time and there will be frustrations on the way but that should not stop us for pushing hard for the change that we know is needed.

9.8. The key to change is that we need to work together and in a coordinated fashion in order to maximise our impact so we welcome discussions with any organisation and individual to ensure that we both understand where we fit within the big picture and where our impact can be increased by working in partnership.

## **UK DEAF SPORTS**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2015**

#### **10. Networking**

10.1. As part of the plan to have sufficient influence at international level, Board members have maintained an international presence, the chair, Philip Gerrard, remains an active member of the European Deaf Sport Organisation's Legal Commission, and he and a trustee attended the 17<sup>th</sup> Congress in Antalya, Turkey in September 2014. UKDS was also represented at the International Committee of Sport for the deaf (ICSD) 45<sup>th</sup> Congress in Khanty-Mansiysk Russia in March 2015.

#### **11. Management, Structure & Governance**

11.1. As the recognised Strategic Lead Agency for Deaf Sport in the UK, The Principal Objectives of the Organisation are:

11.1.1. The relief of sport related persons who are deaf or hard of hearing and who are resident in the United Kingdom ("the area of benefit") in all or any of the following ways:

11.1.2. The promotion of equality and diversity by facilitating the participation of the beneficial class in sport; and

11.1.3. The encouragement of participation of sport by members of the beneficial class as means of relieving or overcoming their disabilities.

#### **12. Governing Principles**

##### **12.1. Mission Statement**

12.1.1. "create a world leading system for deaf people to participate and succeed in sport"

12.1.2. *(Previously: UK Deaf Sport influences positive changes and opportunities in sports culture; policy and procedure by brokering partnership with key decision makers, Sports Councils and National Governing Bodies of Sport)*

##### **12.2. Vision**

12.2.1. "more deaf people participating and reaching their full potential in sport"

12.2.2. *(Previously: UK Deaf Sport aims to enable Deaf people to benefit from, excel at and fulfil their potential through sport of their choosing)*

##### **12.3. Values**

12.3.1. honest, transparent, inclusive, respectful, passionate, and reliable

## **UK DEAF SPORTS**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2015**

#### **13. Governance**

- 13.1. The Board of Trustees oversee the work and day to day management whilst staff are recruited to specific projects. The Board are kept fully informed of all relevant operational information via meetings, sub-committees and written briefings. The organisation continues to work within its set of 'Vision and Values'. These objectives have been reviewed and our Vision and Mission Statement updated through an organisation wide exercise.
- 13.2. UK Deaf Sport has been through a transformation process, following a review of its structure and governance arrangements. This has resulted in the organisation changing its legal status from a registered charity and unincorporated body to a charitable company limited by guarantee and reviewing its strategy to ensure that it is targeted and focused. Articles of association have been developed and changes made to the membership of the Board. The Charitable Company was incorporated in 16<sup>th</sup> July 2013 using the company number 8611744, and was registered with the Charities Commission on 16<sup>th</sup> October 2014 with the Charity Number 1158878. The Charitable Company commenced its activities on 1 April 2015, following the transfer all operations, assets and liabilities from the unincorporated charity. This transfer has been approved by the Charities Commission.
- 13.3. The Board of Trustees is diverse and well skilled, led by a chair who is a Chief Executive of a third sector organisation for Deaf people, and is composed of people with expertise in the legal field, IT, sports science, education, media, strategy & change, Olympic organising committees, and international sport participation. The board is a mixture of deaf and hearing people who have varying degrees of involvement with deafness. Of the 10 Trustees on the Board, 5 have been recruited in the last year through an open and competitive process which is a new initiative arising from the governance changes.
- 13.4. We have been working hard to increase the skill set at the very top and strengthen the board that leads the organisation forward. In 2014 -2015 we undertook a board level review and skill assessment and a very honest look at the skills we needed to ensure that the leaders of the organisation had the knowledge to match and support the pace of development the business is taking. During spring 2014 we carried out a recruitment exercise to attract senior people onto the board and were very successful in gaining a further 4 board members with a wealth of experience and knowledge that will hold deaf sport in good hands in the coming years. This additional knowledge has already helped UK Deaf Sport challenge the government "No compromise" funding policy and develop our internal conversation to look at governance structure which resulted in us changing our legal status to a charitable company in April 2015. We hope to undertake a second round of recruitment in 2015 – 2016 to address some representation and equality issues that still exist on the board with specific focus being placed on encouraging more women and ethnic minorities to come forward and be involved in the running of the charity.

## UK DEAF SPORTS

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2015

#### 13.5. Example of trustee recruited



A strategy and change specialist for sport and business. He is currently a Director of Saxon Vaal Consulting and has worked with British Bobsleigh, UK Sport and a range of businesses in the last year. Piers Martin is also a Director of Podium Events, a sport event and organisational development company, and sits as a Non-Executive Director of various Olympic and Paralympic sports. He is also a guest lecturer and sits on the Sports Advisory Board for Manchester Metropolitan University Business School. Previously, Piers was the CEO of British Fencing for the Beijing and London Olympic Games, where he was responsible for transforming the sport into a successful business which exceeded targets, doubled turnover and increased income from partners and sponsors. During this time he was also a National Olympic Committee member. Prior to this, Piers has worked for Manchester Business School's World Academy of Sport and for the Amateur Swimming Association, following on from a career as an international swimmer and water polo player.

- 13.6. Trustees are appointed at the Annual General Meeting. All Trustees are provided with an induction pack and are fully informed of the charity's activities to date. Reporting to the Board uses a RAG system (Red, Amber and Green) to guide the trustees' priorities and decision making. UK Deaf Sport are signed up to the Voluntary Code of Good Governance for the Sports and Recreation sector. Trustees are given a copy of the National Council for Voluntary Organisations (NCVO) 'The Good Trustee Guide'.
- 13.7. Despite new recruits to the Board this year there is still an under representation from ethnic communities and a gender imbalance. This is hoped to be addressed through a recruitment drive as well as further enhancing the Board's skills in strategy and business development, fundraising, income generation, marketing, and campaigning.
- 13.8. Full Board meetings take place 5 times per year.
- 13.9. Routinely as part of the Board meetings, Trustees are asked to declare any conflicts of interest and any are noted.
- 13.10. None of the Trustees has any beneficial interest in the Charity. The Charity does, however, have a working relationship with Deaf Direct, a charity of which P Gerrard is Chief Executive and Company Secretary. Details of transactions between the two entities are contained in the notes to the financial statements.

## UK DEAF SPORTS

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2015

#### **14. Risk Assessment**

- 14.1. A comprehensive risk register is in place and has identified the major risks facing the charity. It describes and evaluates the steps to be taken to manage those risks and provides an action plan to address the improvements required. Further work is intended during 2015-16 to modify this information into a simple traffic light system which will be used as a standing agenda item at board meetings.

#### **15. Public benefit**

- 14.1 The Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, "Charities and Public Benefit". Public benefit requirements are satisfied through the charity enabling deaf people to benefit from, excel at and fulfil their potential through a sport of their choosing.

#### **16. Financial Review**

- 15.1 The results for the year are set out in the financial statements commencing on page 15. The charity secured income of £206,077 (2014 - £183,897) and includes the funding secured from Sport England to deliver the infrastructure and support for the development of deaf athletes. Expenditure amounted to £203,091 (2014 - £227,136) the decrease due to higher expenditure in the previous year relating to Deaflympics. A surplus was generated of £3,204 (2014 – deficit £43,113) resulting in total reserves at 31 March 2015 of £25,957.

It is the policy of the charity that unrestricted funds which have not been designated for specific use should be maintained at a level between three and six months expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. As can be seen from the Statement of Financial Activities this has not yet been achieved. Costs are being kept to a minimum and with the careful management of cashflow, liabilities are being met as and when they fall due. Sources of funding are being pursued to redress the position.

On behalf of the board of trustees



**Philip Gerrard (Chair)**

Trustee

Dated: 29.1.16

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The Trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that year.

In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF UK DEAF SPORT**

14

I report on the accounts of the charity for the year ended 31 March 2015, which are set out on pages 15 to 21.

### **Respective responsibilities of trustees and examiner**

The trustees of UK Deaf Sport are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
  - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
  - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of the 2011 Acthave not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*J T. Marston*

Jonathan Marston BA FCA  
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Worcester  
WR1 1NU

Dated: 29<sup>th</sup> JANUARY 2016.

**STATEMENT OF FINANCIAL ACTIVITIES  
INCLUDING INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2015**

		Unrestricted Funds	Restricted Funds	Total 2015	Total 2014
	Notes	£	£	£	£
<b>Incoming resources from generated funds</b>					
Voluntary income	2	5,787	200,055	205,842	183,130
<b>Incoming resources from charitable activities</b>					
Other incoming resources	3	453	-	453	893
<b>Total incoming resources</b>		6,240	200,055	206,295	184,023
<b>Cost of generating funds</b>	4				
Costs of generating donations		218	-	218	126
<b>Net incoming resources available</b>		6,022	200,055	206,077	183,897
<b>Resources expended</b>	4				
<b>Charitable activities:</b>					
Charity administration costs		1,695	-	1,695	2,764
Talent Development (including Deaflympics event)		-	46,658	46,658	136,630
Inclusive Sport		-	144,867	144,867	86,427
Sponsorship		-	8,123	8,123	1,159
Sports Science Committee		-	-	-	-
<b>Total charitable expenditure</b>		1,695	199,648	201,343	226,980
Governance costs		-	1,530	1,530	30
<b>Total resources expended</b>		1,913	201,178	203,091	227,136
<b>Net income/(expenditure) before transfers</b>		4,327	(1,123)	3,204	(43,113)
<b>Transfers between funds</b>	12	-	-	-	-
<b>Net movement in funds</b>		4,327	(1,123)	3,204	(43,113)
<b>Fund balances at 1 April 2014</b>		(3,684)	26,437	22,753	65,866
<b>Fund balances at 31 March 2015</b>		643	25,314	25,957	22,753

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**BALANCE SHEET  
FOR THE YEAR ENDED 31 MARCH 2015**

	Notes	2015 £	2014 £
<b>Fixed Assets</b>			
<b>Current Assets</b>			
Debtors	10	2,257	14,627
Bank balances and cash in hand		<u>79,254</u>	<u>27,457</u>
		81,511	42,084
<b>Creditors:</b>			
<b>amounts falling due within one year</b>	11	55,554	19,331
<b>Total assets less current liabilities</b>		<u>25,957</u>	<u>22,753</u>
<b>FUNDS</b>			
Unrestricted funds		643	(3,684)
Restricted funds:	12	<u>25,314</u>	<u>26,437</u>
<b>TOTAL FUNDS</b>		<u>25,957</u>	<u>22,753</u>

The accounts were approved by the Trustees on 29.1.2016

*P.P. Gerrard*

Mr Philip Gerrard  
Trustee

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2015

### 1 Accounting Policies

#### 1.1 Basis of accounting

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005, together with the Financial Reporting Standard for Small Entities (effective April 2008) and the Charities Act 2011.

#### 1.2 Incoming resources

All incoming resources are included in the SOFA on a receivable basis.

#### 1.3 Resources expended

All expenditure is included on an accruals basis.

Costs of generating funds are costs that directly relate to obtaining and administering donations received.

Expenditure is categorised as charitable in furtherance of the charitable company's objects if it is directly attributable to achieving the objects of the charitable company.

Remaining expenditure is analysed as governance costs as they represent the unavoidable costs of the charitable company not directly involved in generating income.

#### 1.4 Foreign currency translation

Transactions denominated in foreign currencies are recorded at the rate ruling at the date of the transaction.

#### 1.5 Accumulated funds

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

### 2 Voluntary income

	Unrestricted Funds	Restricted Funds	Total 2015	Total 2014
	£	£	£	£
Donations and gifts	5,787	200,055	205,842	183,130
	<u>5,787</u>	<u>200,055</u>	<u>205,842</u>	<u>183,130</u>
<b>Donations and gifts</b>				
Unrestricted funds			<u>5,787</u>	<u>497</u>
Restricted funds			<u>200,055</u>	<u>182,633</u>
Restricted funds include the following income from Sports England:				
Inclusive Sports			140,833	63,700
Talent Development			56,400	63,629
			<u>197,233</u>	<u>127,329</u>

**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2015**

**3 Other incoming resources**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2015</b>	Total 2014
	£	£	£	£
Other income	453	-	453	893
	<u>453</u>	<u>-</u>	<u>453</u>	<u>893</u>

**4 Total resources expended**

	<b>Staff Costs</b>	<b>Other costs</b>	<b>Total 2015</b>	Total 2014
	£	£	£	£
<b>Costs of generating funds</b>				
Costs of generating donations	-	218	218	126
<b>Charitable Activities</b>				
<u>Charity administration costs</u>				
Activities undertaken directly	-	1,695	1,695	2,764
<u>Talent Development (inc Deaflympics event)</u>				
Activities undertaken directly	33,044	13,614	46,658	136,630
<u>Inclusive Sports</u>				
Activities undertaken directly	64,886	79,981	144,867	86,427
<u>Sponsorship</u>				
Activities undertaken directly	-	8,123	8,123	1,159
	<u>97,930</u>	<u>103,413</u>	<u>201,343</u>	<u>226,980</u>
Governance costs	-	1,530	1,530	30
	<u>97,930</u>	<u>105,161</u>	<u>203,091</u>	<u>227,136</u>

Included in the governance costs are the independent examiner's fee for preparing and examining the accounts of £1,530 (2014 £1,530).

**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2015**

**5 Costs of generating donations**

	<b>2015</b>	2014
	<b>£</b>	<b>£</b>
Other costs comprise:		
Bank commission on donations received	218	126
	<u>218</u>	<u>126</u>

**6 Activities undertaken directly**

	<b>Total</b>	<b>Total</b>
	<b>2015</b>	<b>2014</b>
	<b>£</b>	<b>£</b>
Costs relating to Charity administration costs comprise:		
Staff travel	-	804
Website and publicity costs	-	431
Affiliation subscriptions	2,187	574
Bad debt provision	(577)	829
Sundry expenses	85	10
Bank charges	-	116
	<u>1,695</u>	<u>£ 2,764</u>

Costs relating to Talent Development (including Deaflympics event) comprise:

Travel, accommodation and subscriptions	9,896	77,849
Medical supplies	-	1,326
Insurance	-	105
Affiliations & subscriptions	-	2,569
Promotion and advertising	370	13,344
Support services	814	2,263
Interpreter costs	1,528	630
Office equipment	689	848
Recruitment costs	-	787
Sundry expenses	317	106
	<u>13,614</u>	<u>99,827</u>

Costs relating to Inclusive Sport comprise:

Consultancy	2,550	3,075
Office equipment	1,935	948
Interpreters	6,971	3,196
Travelling	12,603	11,469
Training	2,982	5,252
Room hire and conferences	18,415	-
Office costs	300	280
Recruitment costs	-	866
Insurance	-	-
Website and publicity costs	24,218	2,098
Affiliations & subscriptions	379	220
Legal and professional fees	3,608	-
Coaching Bursaries	4,475	-
Support services	1,545	4,543
	<u>79,981</u>	<u>31,947</u>

**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2015**

**6 Activities undertaken directly**

	<b>Total 2015</b>	<b>Total 2014</b>
	<b>£</b>	<b>£</b>
Costs relating to sponsorship comprise:		
Sponsorship collected and paid to sports groups	8,123	1,159
	<u>8,123</u>	<u>1,159</u>

**7 Governance costs**

	<b>2015</b>	<b>2014</b>
	<b>£</b>	<b>£</b>
Other governance costs comprise:		
Independent examiners fees	1,530	30
	<u>1,530</u>	<u>30</u>

**8 Trustees**

None of the trustees (or any persons connected with them) received any remuneration during the year. During the year, however, 4 trustees were reimbursed expenses totalling £3,204 (2014 4 trustees were reimbursed expenses of £6,395).

**9 Employees**

	<b>2015</b>	<b>2014</b>
	<b>£</b>	<b>£</b>
<b>Employment costs</b>		
Wages and salaries	88,949	83,463
Social security costs	8,981	7,720
	<u>97,930</u>	<u>91,183</u>
<b>Average number of employees</b>	<u>3</u>	<u>3</u>

There are no employees (2014 - none) in receipt of remuneration in excess of £60,000.

**10 Debtors**

	<b>2015</b>	<b>2014</b>
	<b>£</b>	<b>£</b>
Trade debtors	2,257	1,174
Other debtors	-	13,453
	<u>2,257</u>	<u>14,627</u>

**11 Creditors: amounts falling due within one year**

	<b>2015</b>	<b>2014</b>
	<b>£</b>	<b>£</b>
Trade creditors	37,571	6,908
Accruals	1,500	1,500
Other creditors	16,483	10,923
	<u>55,554</u>	<u>19,331</u>

**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2015**

**12 Restricted Funds**

	Balance at 1 April 2014 £	Incoming Resources £	Resources expended £	Transfers 31 March 2015 £	Balances 31 March 2015 £
Inclusive Sport	20,795	140,833	(96,083)	(50,726)	14,819
Talent Development & Deaflympics	-	56,400	(46,658)	-	9,742
Inclusive Sport Underspend	-	-	(50,314)	50,726	412
Sponsorship	5,642	2,822	(8,123)	-	341
	<u>26,437</u>	<u>200,055</u>	<u>(201,178)</u>	<u>-</u>	<u>25,314</u>

The Inclusive Sport fund has arisen from funding to grow sports participation of disabled young people and adults

The Talent Development and Deaflympics fund are provided specifically to support work on increasing the effectiveness of the player pathway for deaf and hard of hearing people and to develop a more joined up approach and relationship with National Governing Bodies performance staff.

Inclusive Sport underspend is a fund generated from the underspend of the 2011/14 Inclusive Sport plan. They have been ring fenced in line with the proposed project areas agreed with Sport England and must be spent within the agreed timescales.

Sponsorship represents monies received to support particular individuals or defined sporting activities.

**13 Analysis of net assets between funds**

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 March 2015 are represented by:			
Current Assets	54,697	26,814	81,511
Creditors: amounts falling due within one year	(54,054)	(1,500)	(55,554)
	<u>643</u>	<u>25,314</u>	<u>25,957</u>

**14 Related Party Transactions**

During the year Deaf Direct, a charity in which P Gerrard is Chief Executive and Company Secretary, recharged wages to UK Deaf Sports amounting to £97,930 (2014 £89,583). Deaf Direct also recharged Support services under a Service Level Agreement amounting to £2,359 (2014 £6,919) and interpreting services amounting to £4,994. At the balance sheet date UK Deaf Sport owed £9,284 to Deaf Direct (2014 £10,918).

**15 Post Balance Sheet events**

UK Deaf Sport a company limited by guarantee was granted charitable status on 16 October 2014. UK Deaf Sport the charity, number 1111776, will be dissolved and all assets and activities will be transferred to the new charitable company with effect from 1 April 2015.