



Board of Trustees

MINUTES

Date of Meeting: 24th February 2015
 Time: 18:00-20:00
 Venue: Carmelite Chambers, 9 Carmelite Street, London, EC4Y 0DR

UKDS14.45 **Attendance**

UKDS14.45.1

Present

Philip Gerrard - PG (Chair)
 Jonathan Reid- JR (Trustee)
 Graeme Knight – GK (Trustee)
 Piers Martin – PM (Trustee)
 Josef Baines – JB (Trustee)
 Vincent Dickson – VD (Trustee)
 Danny Lee – DL (Trustee) 6.30pm

UKDS14.45.2

In attendance

Lee Dolby – LD (UKDS Director of Development)
 Peter Shilston – PS (interpreter)
 Donna Rubin – DR (Interpreter)

UKDS14.45.3

Apologies

Gordon Hay – GH (Trustee)
 Craig Crowley – CAC (Honorary President)
 Richard Hill – RH (Trustee)
 Paul Huggins – PH (Trustee)

UKDS14.45

Declaration of Trustees Interest

UKDS14.45.1

None declared.

UKDS14.46

Minutes**RECEIVED**

Unconfirmed minutes of the meeting 9th December 2015

APPROVED

The minutes were approved as an accurate record of the meeting with the following amendments made;

UKDS14.46.1

UKDS14.41 'Ankara' amended to 'Antalya'.

UKDS14.46.2

UKDS14.43.3 'commercial marketing' amended to 'insight work'.

UKDS14.46.3

UKDS14.44.2 'has' amended to 'have'.

UKDS14.46.4

UKDS14.44 Add 'LD reminded the Board the lack of core funding and the need to raise funds to cover this. The Board agreed that this was an area to investigate as a matter of urgency'.

Signed by PG

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Signed: *P. P. Cullen*

UKDS14.47 **Business plan progress report****RECEIVED & NOTED** Business plan progress report by LD.

UKDS14.47.1 The report showed the Red 22% (14%)*, Amber 34% (45%) and Green 44% (41%) (RAG) status.

*denotes previously reported percentages.

UKDS14.47.2 Board members monitored the progress on the business plan.

UKDS14.47.3 Taking an overview of the business plan at year end showed good progress across most areas. Pace of progress in some areas of talent has been slower than expected with greater levels of work needed to bring deaf sports organisation together and challenge historical ways of doing things. Funding remains a major concern and a dialogue is on-going with our main funder, Sport England. Network development continues to be strong with the launch of the London Network successfully gaining support and coverage.

UKDS14.47.4 The board considered the challenges mentioned within the report namely Deaflympic planning, National Deaf Sport Organisation Governance review, office hosting arrangement and fundraising.

UKDS14.47.5 The board noted that fundraising is a challenge for every sport, not just UKDS and we should engage with specialists to support and guide UKDS.

UKDS14.47.6 The board is pleased that UK Deaf Sport is hosting a two day conference 14/15 May which provides an engagement opportunity with UKDS stakeholders.

AGREED LD to engage with Wales counterparts for deaf sport and to report back to the board.**TASK** LD to lead an email group discussion with DL and GK (Trustees) to suggest best way forward on fundraising for UKDS.**TASK** PG to seek out a Trustee lead for talent sub committee that includes the oversight of Deaflympics GB team and table a terms of reference at the next board meeting for this sub committee.**APPROVED** The extension of back office arrangement with Deaf Direct to 30th June 2015.**TASK** Senior Management Team to resolve the office hosting arrangement and
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Signed: 



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report back to the June board meeting.

UKDS14.48

DEAFinitely Inclusive criteria for club & facility**RECEIVED & NOTED**

DEAFinitely Inclusive club and facility criteria by LD.

UKDS14.48.1

UK Deaf Sport filed the trademark application for the brand of 'DEAFinitely Inclusive'. A collective mark to create a national recognised quality kite mark for both clubs and facilities is being developed. Part of this development work is to agree to a set of criteria for the kite mark. The list of criteria was developed through a series of consultation through the DEAFinitely Inclusive network.

TASK

The board to review the criteria and pass on any comments to LD by 1.3.15.

UKDS14.49

Talent funding**RECEIVED & NOTED**

Talent project progress report.

Talent development and performance strategy 2014 – 2026.

Deaf Sport talent programme investment.

UKDS14.49.1

The Board were kept informed of the progress so far with regard to the talent programme.

UKDS14.49.2

UK Deaf Sport are currently in talks with Sport England about the talent programme post March 2015. Delivery plan, budget and talent programme has been put together for Sport England. A meeting had been arranged for 3rd March 2015 between Sport England and LD.

TASK

PM to accompany LD if possible at the 3.3.15 meeting.

UKDS14.50

Management Account April to Nov 2014**RECEIVED & NOTED**

Management Account (MA) for April 14–Nov 14 (including 1 page Summary)

UKDS14.50.1

The Management accounts are broken down into four areas; Core costs £2,653 c/f (£1,031), Talent Development £26,455 c/f £26,455, Inclusive Sport (£21,795) c/f (£579), Sponsorship (£5,592) c/f £50 and Inclusive Sport underspend £38,753. Overall surplus figure £63,640 (restricted £62,660 and unrestricted ((£980)).

UKDS14.50.2

Core funding is showing a small surplus year to date with further anticipated income due to be received. This will help reduce the deficit on reserves. This brought forward deficit on reserves relates to a shortfall in core funding over the past 2 years combined with an overspend on Deaflympics.



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- UKDS14.50.3 Funding has been received for both inclusive sports and talent development in excess of expenditure, which will be balanced out in due course.
- TASK** PG to clarify with Accountant on why the income shows a deficit in the inclusive sport accounts.
- UKDS14.51 **International Committee of Sport for the deaf (ICSD)**
- UKDS14.51.1 The 45th ICSD Congress is due to take place between 26th and 28th March 2015 in Khanty-Mansiysk, Russia.
- UKDS14.51.2 A number of member countries are unhappy with the management of ICSD with a consideration to boycott the event in protest. UK Deaf Sport are concerned that there had been no action by ICSD on one of its member federation, Russian Deaf Sport where a Russian Court found the Russian Deaf Sport Federation guilty of falsifying an audiogram on an athlete.
- UKDS14.51.3 UK Deaf Sport notes that the President and CEO of ICSD are from Russia and worked for the Russian Deaf Sport Federation at the time of falsifying the audiogram.
- UKDS14.51.4 The board discussed the merits of boycott action and came to the view that UK Deaf Sport should be represented at the Congress.
- TASK** PG to hold further talks with other ICSD members to gauge the international viewpoints of the current situation.
- APPROVED** To delegate the final decision to PG and LD on UKDS representation at the Congress.
- UKDS14.52 **Matters arising**
- UKDS14.52.1 All matters arising are logged onto a table for monitoring purposes.
- UKDS14.53 **Review of meeting**
- UKDS14.53.1 Informative meeting.
Preparation for the board meeting has been difficult due to lateness of board papers.
Good to engage in some important discussions at the board.
- UKDS14.54 **Date of next meetings**
- UKDS14.54.1 23rd June 2015, 22nd September, 14th November (AGM), 8th December.
- Signed as an accurate record of proceedings, by Philip Gerrard, Chair
Signed : *P.P. Gerrard* Date: *23/06/2015*