



Policy & Procedure

JOB ROLE OF UK DEAF SPORT BOARD TRUSTEE

Core Duties

1. To ensure that UKDS:
 - (a) Complies with its governing document, charity law, company law and any other relevant legislation or regulations
 - (b) Pursues its objects as defined in its governing document
 - (c) Uses its resources exclusively in pursuance of its objects:
2. To contribute actively to the board of trustees' role in giving firm strategic direction, setting overall policy, defining goals and setting targets and evaluating performance against agreed targets
3. Valuing and drawing on the perspectives and contribution of UKDS Members
4. To safeguard the good name and values of UKDS
5. Take full collective responsibility, respecting confidentiality and valuing the views of fellow Board members and staff
6. To promote, communicate and extend engagement with Members and wider stakeholders
7. To ensure the effective and efficient administration of the organisation
8. To ensure the financial stability of the organisation and oversee the management of risk
9. To protect and manage the property of the organisation and to ensure the proper investment of its funds
10. To appoint the Chief Executive and monitor his/her performance and remuneration

Other Duties

In addition to the above statutory duties, each trustee should use any specific skills, knowledge or experience they have to help the board of trustees reach sound decisions. This may involve:

- i. Scrutinising board papers
- ii. Leading discussions
- iii. Focusing on key issues
- iv. Providing guidance on new initiatives
- v. Hearing specific HR cases
- vi. Supporting the fundraising and communications functions of the organisation
- vii. Retaining an overview and understanding of the work programmes, practices of the CEO, staff and operations generally
- viii. Other issues in which the trustee has special expertise
- ix. Participate in Board committees, working parties and sub-groups as required
- x. Fulfill an ambassadorial role for UKDS at events and when other opportunities arise.