

## Job Advert

Role: UK Deaf Sport Support Officer Location: London/South East Region Home based Department: Leadership Salary Range: £21,000 - £23,000 per annum (pro rata) ( <i>depending on experience</i> ) Contract: Fixed term – January 2020 – 31 <sup>ST</sup> August 2020. Working hours: 15 hours a week Category: Part-time
---

We are looking for an engaging and friendly individual with excellent interpersonal skills who can multi-task effectively. To be successful within this role, you will excel at developing internal networks and feel confident supporting staff, volunteers and the UK Deaf Sport Board of Directors.

This role will mainly be responsible for providing support to the Executive Director and Chair or UK Deaf Sport. At times the role will also involve engaging with the Board and provide support and secretariat to the Leadership oversight Group and Senior Leadership Team.

This is a varied role and a fantastic opportunity to join a team working towards to supporting and enabling more deaf children, young people and adults to be active and inspired by deaf sport and physical activity opportunities.

To apply for this role, you will have to complete an online application and specify how you meet the person specification criteria, as outlined in the job description. To do this, we suggest that you download the job description, which can be found at the start of the application process, prior to starting your application.

To apply for this role you will have to complete an application form and specify how you meet the person specification criteria, as outlined in the job description. To do this, we suggest that you download the job description from our website prior to starting your application.

The closing date for applications is on Tuesday 10th December at 23.59. We expect interviews to be held in London on Monday 16th December 2019.

Please email [info@ukds.org.uk](mailto:info@ukds.org.uk) if you have any questions about the process.

A disclosure check will be sought in relation to the successful applicant for this post. This will be shared with our Senior Management team and also shared with our Safeguarding lead. All applicants must also complete a self-disclosure form.

We strive to provide an accessible recruitment process. If a disability or long-term condition makes it difficult for you to complete our application form, please contact us to discuss alternative formats. If you require reasonable adjustments for taking part in the interview, please indicate this in response to the corresponding question in the application form.